Registration Guide for the Application Platform

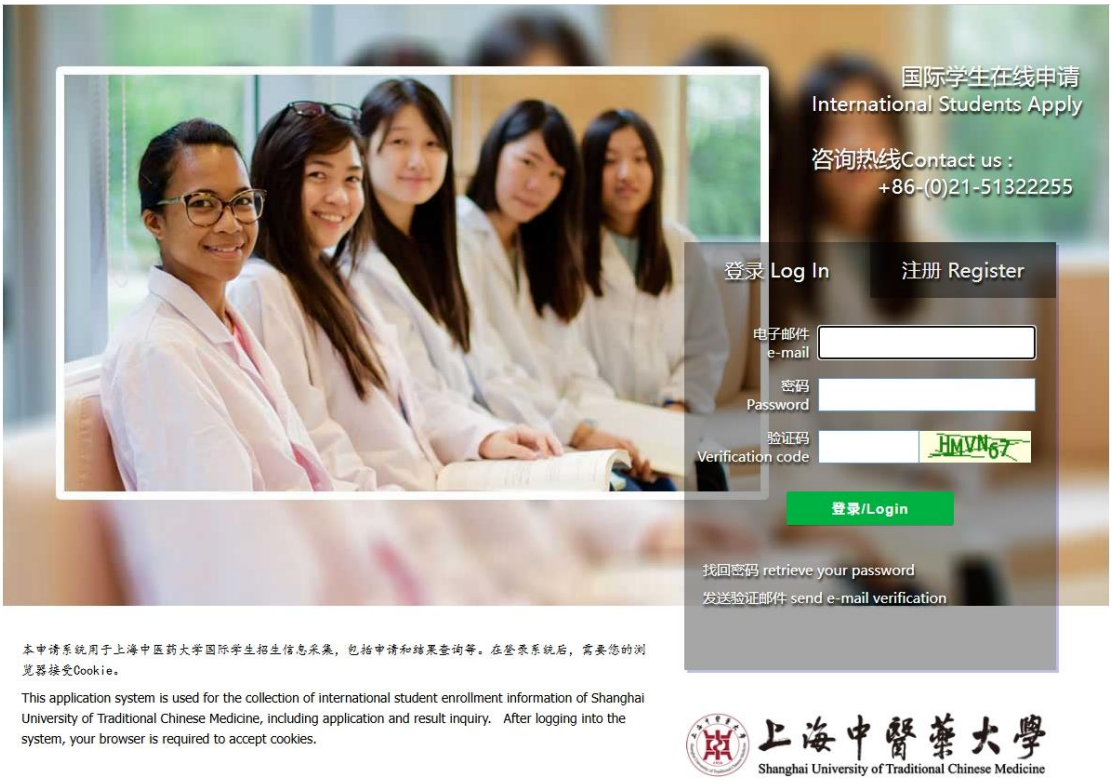
To successfully complete your application, please follow the instructions below. The entire registration process is divided into two steps: **the first step** is to register an account on the application platform; **the second step** is to submit a course application. It is recommended that you use a Personal Computer and a web browser such as Google Chrome for optimal system compatibility and operational smoothness.

URL: https://apply.shutcm.edu.cn/

Q&A Email: nondegree@shutcmiec.com

Step 1: Register an Account on the Application Platform

- Open the homepage of the application platform and click on the "Register" button.



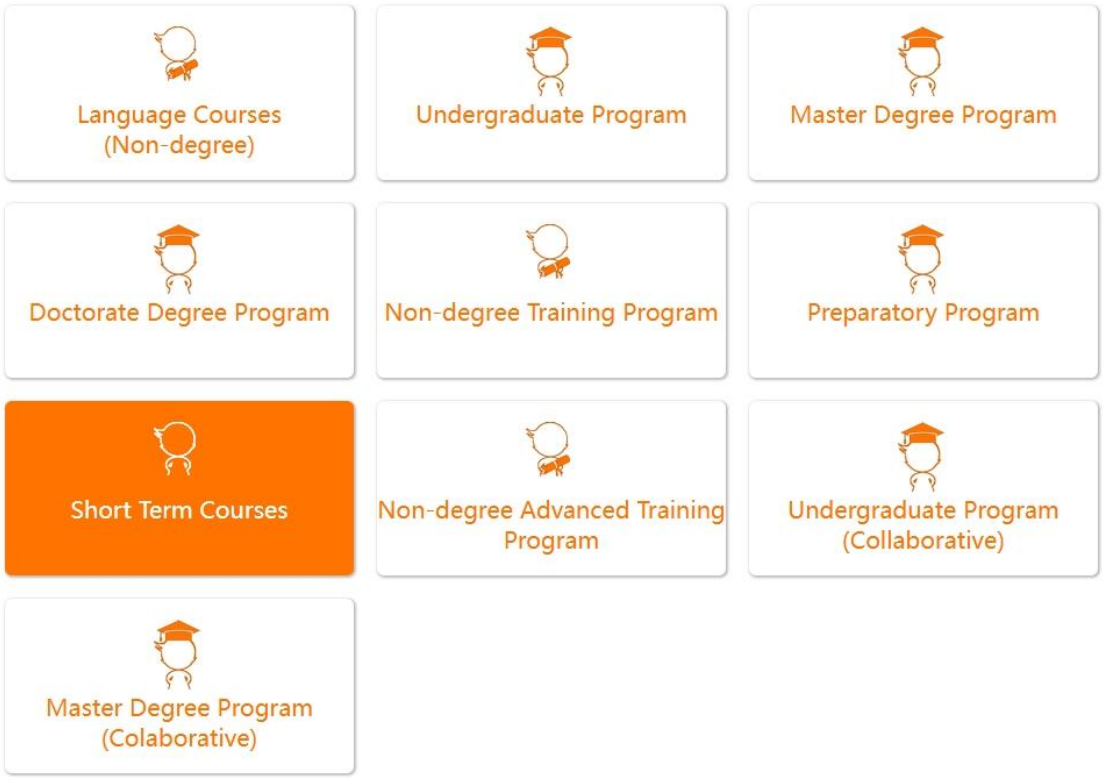
- During the registration process, please use your personal email address as the account for registration. Ensure that the email provided is valid and

frequently used for communication.

- After completing the relevant information, click on the "Register " button. The system will send a confirmation email containing an activation link to the email address you provided.
- Please log in to your email account, check for the activation email sent by the system, and click on the link within it to activate your account. It may take a few minutes for the verification email. If you do not receive the email, please check your spam folder or try resending the activation email later. Only after successfully activating your account can you proceed to the next step of the learning application process.

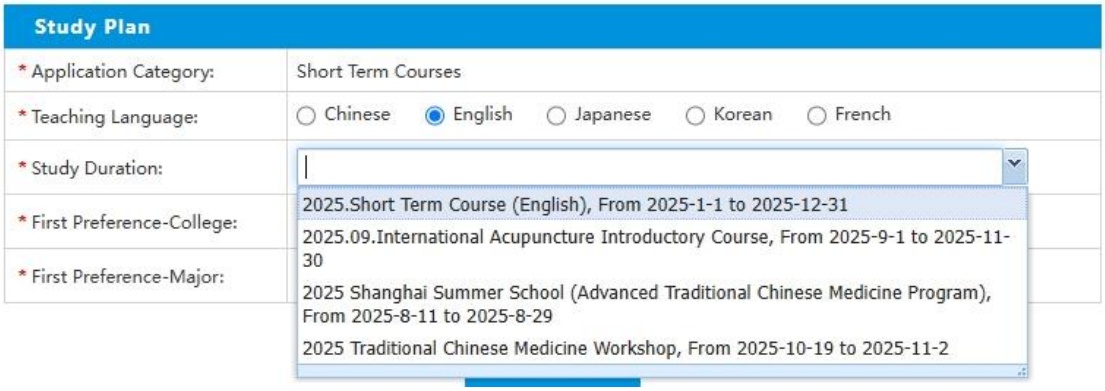
Step 2: Submit a Learning Application

- Log in to the application platform and click on "New Application".
- Select **Short Term Courses**.

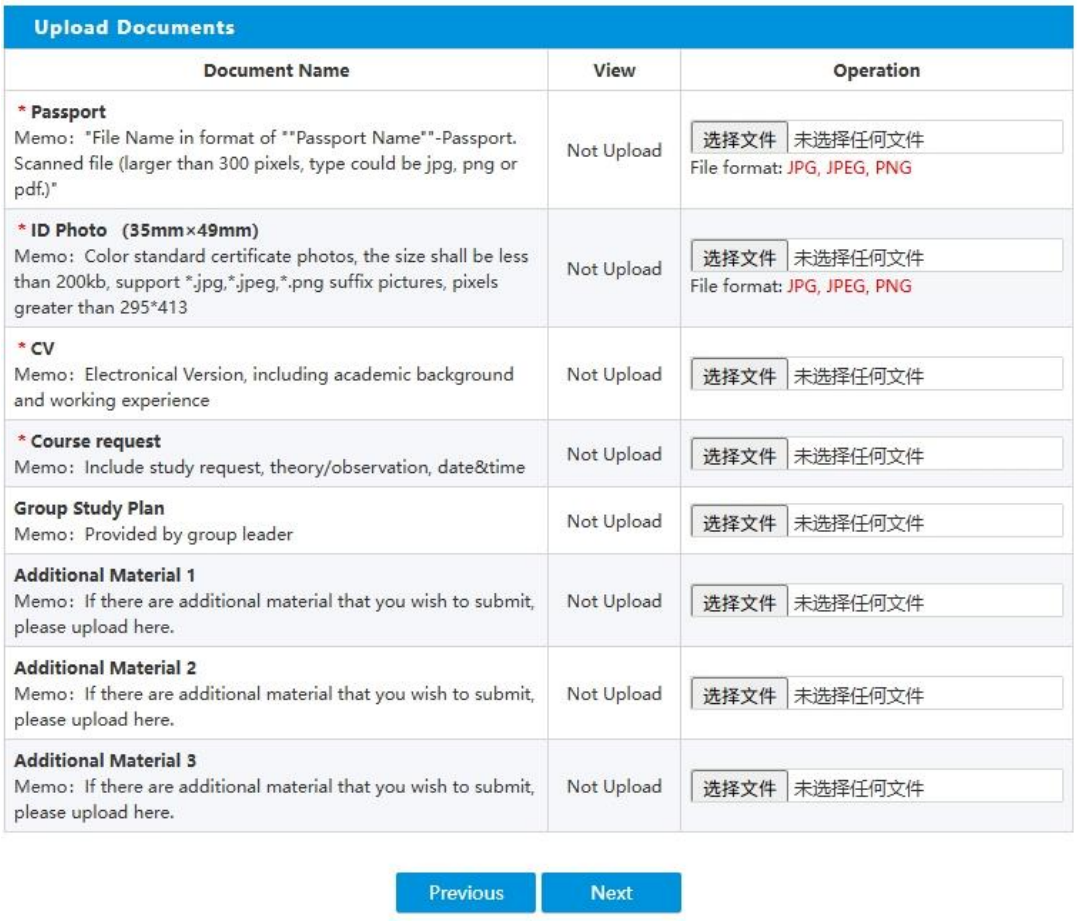


- For the course selection, choose:
    - Teaching Language: **English**

- Study Duration: **20**.International Acupuncture Introductory / Advanced Course**



- Fill in the required personal information and educational background details accordingly.



Ensure that all submitted content is complete and accurate, and finish all operations before the deadline. All information will be used as a basis for review; any inaccurate information might affect the outcome of your application.

What Qualifies as an ID Photo

An ID photo is essentially a standardized portrait used to verify your identity, typically found on documents like ID cards, passports, or resumes. To meet official specifications, it generally must satisfy the following requirements:

Core Characteristics

- Front-Facing & Bare Head
    - You must face the camera directly; no profiles or side angles.
    - Your head must be upright—no tilting, looking down, or looking up.
    - No hats or headscarves (unless for religious reasons, provided they do not obscure facial features).
- Clear Facial Features
    - Hair: Must not cover eyebrows, eyes, or ears. You are generally required to expose your eyebrows and both ears; long hair should usually be tied back.
    - Accessories: No exaggerated earrings or necklaces. Glasses are typically not allowed (especially thick frames or those with glare) to avoid obscuring eye features.
    - Makeup: A bare face or light makeup is required. Heavy makeup, colored contact lenses, or anything that alters facial features (like heavy contouring) is prohibited.

- Natural Expression
    - Maintain a natural demeanor with both eyes open.
    - Mouth should be closed with teeth hidden (while some countries or document types allow a slight smile, grinning is generally discouraged).
- Plain Background
    - The background must be a single solid color without shadows or clutter.
    - Common background colors include white (passports, visas, ID cards), blue (graduation certificates, work badges), or red (marriage certificates, certain official documents).
- Attire Requirements
    - Clothing color should contrast with the background (e.g., wear dark clothes for a white background).
    - Avoid fancy dress or uniforms (unless it is a specific professional headshot).

Common Specifications (Chinese Standards)

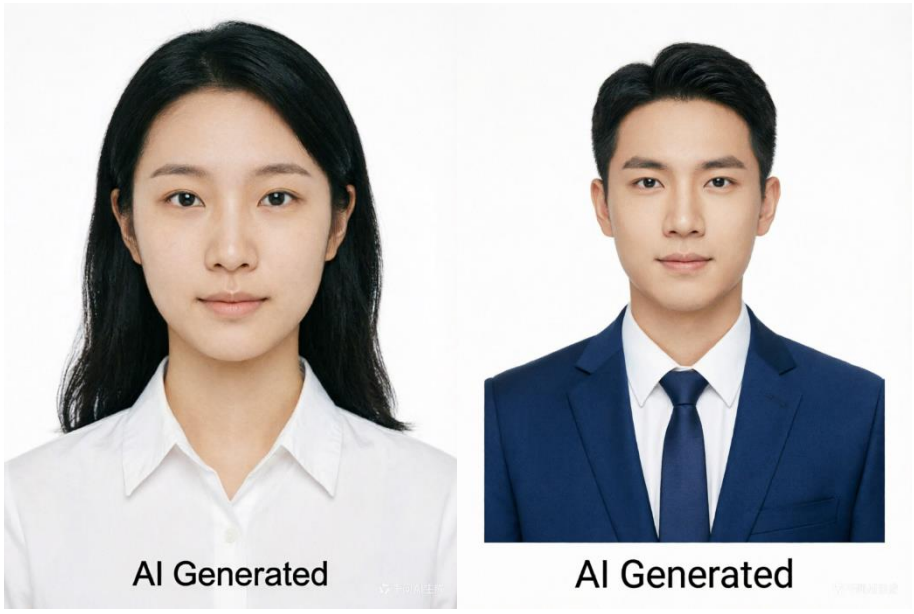
Dimensions vary depending on the purpose:

- One-inch: 25mm × 35mm (Most common, e.g., resumes, badges).
- Two-inch: 35mm × 49mm (e.g., certain certificates).
- Small Two-inch (Passport/Hong Kong & Macau Exit-Entry Permit): 33mm × 48mm (Strict requirements on head proportions).

Summary

Simply put, an ID photo is a standardized image that is **unedited, shows all facial features clearly, has a clean background, and allows for immediate recognition.**

Sample



报名平台注册指导说明

为顺利完成报名，请您遵循以下操作指引。整个报名流程分为两个步骤：**第一步**为注册报名平台账号；**第二步**为递交学习申请。请您使用个人电脑（Personal Computer）并推荐使用 Google Chrome 等网页浏览器进行操作，以确保系统兼容性与操作流畅性。

网址：https://apply.shtucm.edu.cn/

咨询电邮：nondegree@shutcmiec.com

第一步：注册报名平台账号

- 打开报名平台首页，点击“注册”或“Register”按钮。



- 在注册界面中，请使用您的个人电子邮箱地址作为账号进行注册。请确保所填写的邮箱为有效且常用的联系方式。
- 完成相关信息填写后，点击“注册/Register”按钮。系统将向您提供的电子邮箱发送一封包含激活链接的确认邮件。
- 请登录您的邮箱，查收来自系统的激活邮件，并点击其中的链接以完成账

号激活。验证邮件可能需要几分钟的时间。若未收到邮件，请检查垃圾邮件箱或稍后尝试重新发送激活邮件。

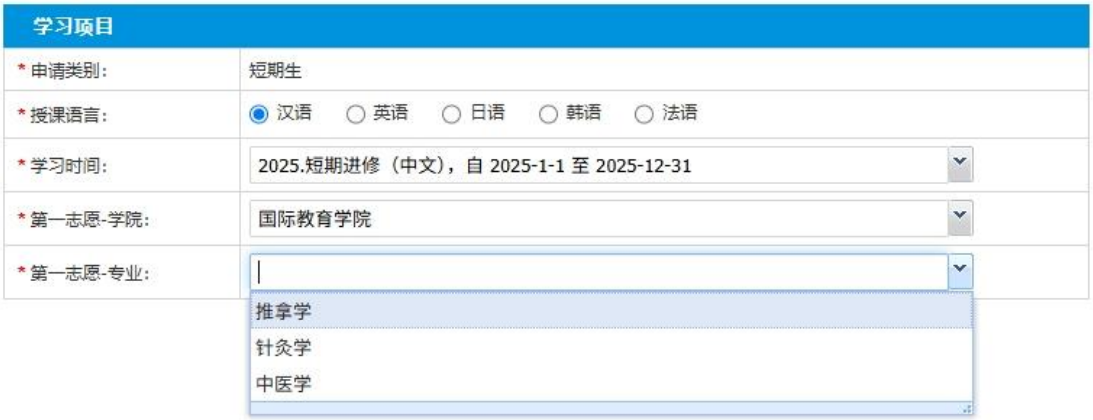
只有在成功激活账号之后，您方可进入下一步的学习申请流程。

第二步：递交学习申请

- 登录报名平台后，点击“填写新的申请表”
- 请选择 **短期培训（Short Term Courses）**。



- 在学习项目中，请选择：
    1. 授课语言：英语
    2. 学习时间：20**.国际针灸基础/进修班



- 根据要求填写相关个人信息及学习背景资料。



请确保所提交的内容完整、准确，并在截止日期前完成全部操作。所有信息将作为审核依据，如有不实内容可能影响申请结果。

证件照其实就是那种用来证明“你是谁”的标准照，通常印在身份证、护照或者简历上。为了符合规范，它一般得满足下面这些要求：

📸 核心特征

- 正面免冠：
    - 必须正对着镜头，不能侧脸。
    - 头部要端正，不能歪头、低头或仰头。
    - 不能戴帽子、头巾（除非因宗教原因，但不得遮挡面部）。

- 五官清晰可见：
    - 头发：不能遮挡眉毛、眼睛和耳朵。通常要求露出眉毛和双耳，长发通常需要扎在脑后。
    - 饰品：不能佩戴夸张的耳环、项链，通常也不允许戴眼镜（尤其是粗框或反光眼镜），以免遮挡眼部特征。
    - 妆容：要求素颜或淡妆，不能化浓妆，不能戴美瞳，不能改变面部特征（如修容过重）。
- 表情自然：
    - 神态自然，双眼睁开。
    - 嘴巴闭合，不露齿（部分国家或证件类型允许微笑，但通常不建议大笑）。
- 背景纯色：
    - 背景必须是单一的纯色，不能有人物阴影或杂物。
    - 常见的背景颜色有白色（护照、签证、身份证）、蓝色（毕业证、工作证）或红色（结婚证、某些证件）。
- 着装要求：
    - 衣服颜色应与背景色形成反差（例如：白底照片最好穿深色衣服）。
    - 不宜穿奇装异服或制服（除非是特定职业的工装照）。

📏 **常见规格（中国标准）**

根据用途不同，尺寸也有所区别：

- 一寸：25mm × 35mm（最常用，如简历、工牌）。

- 二寸：35mm × 49mm（如某些证书）。
- 小两寸（护照/港澳通行证）：33mm × 48mm（头部比例有严格要求）。

📌 **总结**

简单来说，证件照就是一张**“不修图、露五官、背景干净、能一眼认出是你”**的标准照片。

证件照样稿

