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## 上海中医药大学简介

上海中医药大学成立于 1956 年，是新中国诞生后国家首批建立的中医药高等院校之一，是教育部与地方政府“部市共建”的中医药院校，也是上海市重点建设的高水平大学。

学校位于浦东新区张江高科技园区科研教育区内，占地 500 余亩，教学设施齐全、环境优美。作为地处张江科学城核心板块的高校，以主动对接国家战略、对接服务具有全球影响力的科技创新中心建设为己任，利用已有的学科和综合优势，勇担深化中医药高等教育改革、推动中医药自主创新、引领中医药事业发展的重任。

学校有教职员工近 1300 人，拥有 3 名两院院士，2 名国医大师，2 名全国名中医，69 名上海市名中医，700 多名高级专家和教授，为国家培养和输送了各级各类中医药专门人才，全日制在校学生近 8000 人，校友遍布 60 多个国家和地区。学校是国家教育部“人才培养模式创新实验区”和“特色专业点”建设高校，有中医学、中药学、中西医结合 3 个一级学科及中医 1 个专业学位类别（领域）博士学位授权点，中医学、中药学、中西医结合、科学技术史、医学技术 5 个一级学科及中医、中药学、护理、翻译、公共卫生 5 个专业学位类别（领域）硕士学位授权点，3 个博士后流动站，博士学位授予专业覆盖全部中医药学科；有 15 个本、专科专业，除中医学、中药学、

中西医临床本科专业外，还设有护理学、食品卫生与营养学、康复治疗学、药学、生物医学工程、预防医学等专业；有 8 个继续教育本、专科专业；已与 20 个国家和地区的近 50 余家海外院校、医疗科研机构和国际组织建立了科研、教学、医疗等合作关系，建立了美国第一家中医孔子学院，设有两个中外合作办学项目，分别是中英合作药学、中英合作护理学项目。

学校有国家重点学科 4 个：中医外科学、中药学、中医内科学及

中医骨伤科学；国家重点学科（培育）2个：中医医史文献学、针灸推拿学；国家中医药管理局重点学科38个；上海市高峰高原学科4个。有1个教育部中药现代制剂技术工程研究中心，3个教育部重点实验室，3个上海市重点实验室，8个国家中医药管理局重点研究室，2个国家中医临床研究基地；中医学、中药学两个学科顺利入选国家“双一流”建设学科高校名单，在教育部公布的第四轮学科评估结果中，我校中医学、中药学、中西医结合三个学科全部进入最高等级的A+档，是全国中医院校中唯一取得3个A+学科的高校。

学校办医规模与医疗服务能力不断提升，有8家附属医院，基本覆盖了上海市所有三级中医、中西医结合医院。附属医院的总建筑面积约67万平方米，总床位数约6300张，每年服务来自世界各地患者约1700万人次。学校积极响应国家“一带一路”倡议，已在捷克、马耳他、摩洛哥、美国等国家设立海外中医中心，不断促进中医药国际化。

学校以建设世界一流中医药大学为目标，坚持“不重其全重其优、不重其大重其特、不重其名重其实”的办学理念，经过60多年的建设和发展，已成为教学与科研实力以及主要学科全国排名领先的中医药高等院校。

# 入学须知

## 住宿须知

### 一、校内住宿

大学宿舍是我们的第二个家，大学生活一天之中有超过三分之一的时间在宿舍中度过。和谐融洽的寝室关系和温馨良好的宿舍环境有助于我们愉快地度过大学生活。所以，营造安全、舒适、健康的宿舍生活环境是全校师生的共同愿景。

国际学生可通过申请入住校内宿舍。学校为国际学生提供的校内宿舍包括华佗路 280 弄 3 幢 4 号公寓、华佗路 280 弄 18 幢 22 号公寓、宛平南路 650 号学生公寓。校内宿舍情况可参考《2020 年国际学生校内住宿情况一览》，详见上海中医药大学国际教育学院网站。现行住宿标准仅供参考，如有变动，按学校发布的标准执行。

请申请入住校内宿舍的国际学生严格遵守《上海中医药大学学生住宿管理规定》。除在公共厨房指定区域使用电炊具等特殊规定外，请不要在宿舍内使用电冰箱、洗衣机、床头灯、电炉、热得快、电热杯、电热毯、电热锅、电炒锅、电饭煲、电熨斗、电水壶、取暖器、电烤箱、电吹风等电器，不准私接电线。不准使用与保存煤油炉、液化气、卡式炉、酒精炉、蜡烛等明火设施和器具。请不要将上述物品带入学校。

国际学生应在到达中国 24 小时内凭护照和住宿证明办理境外人员临时住宿登记表。入住华佗路 280 弄的国际学生到张江社区服务中心（中科路 2329 号 A406 室）办理；入住宛平南路 650 号的国际学生到徐汇区枫林路派出所（斜土路 1975 弄 10 号）办理。

### 二、校外住宿

经学生申请，校方同意后，学生可在校外自行住宿，住宿费用自理。校外住宿的国际学生应在到达中国 24 小时内携带租房合同到国际

教育学院国际学生部领取校外住宿登记表，填妥后凭护照、租房合同、房东身份证明、房产证复印件到到住宿地租房所在地派出所办理境外人员临时住宿登记表。

国际学生住宿地址变化时，应在 10 日之内办理新的境外人员住宿登记并至国际学生部填写新的校外住宿登记表。

## 张江地区境外人员临时住宿登记办理流程

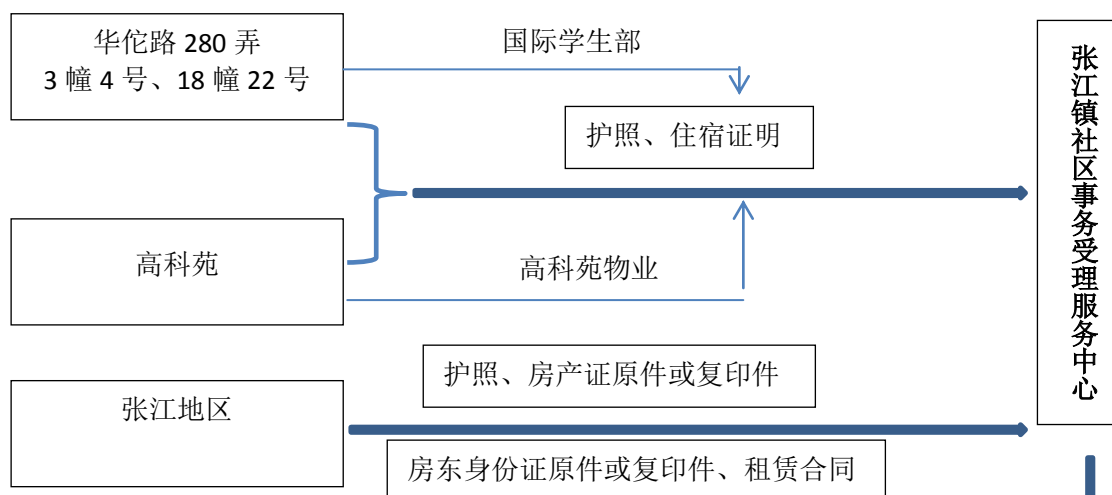
下列情况办理《境外人员临时住宿登记表》，请到张江镇社区事务受理服务中心（中科路 2329 号）A406 室办理（办公时间：周一至周五 08:30-16:30，双休日和国定节假日 08:30-11:30）。

咨询电话：50201989，50201962，20226315

交通路线：乘坐 188 路或浦东 12 路至张江路华益路站下车。

时间期限：

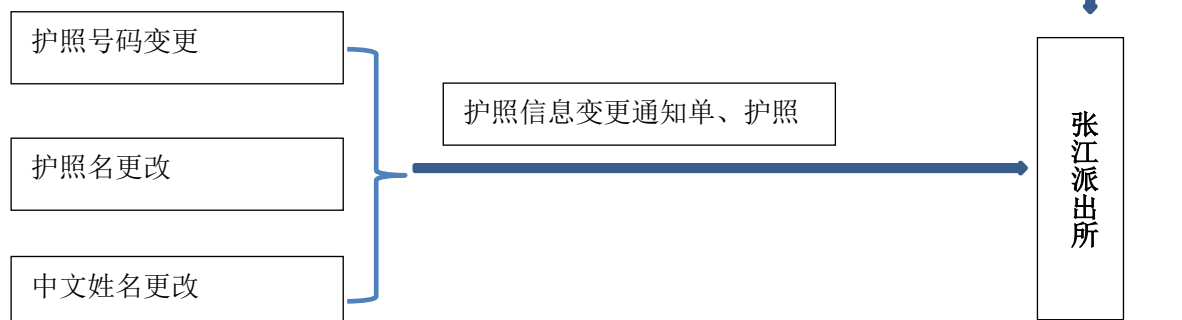
1. 持“居留许可”以外的签证入境后 24 小时之内
2. 住宿地址发生变更后的十天以内



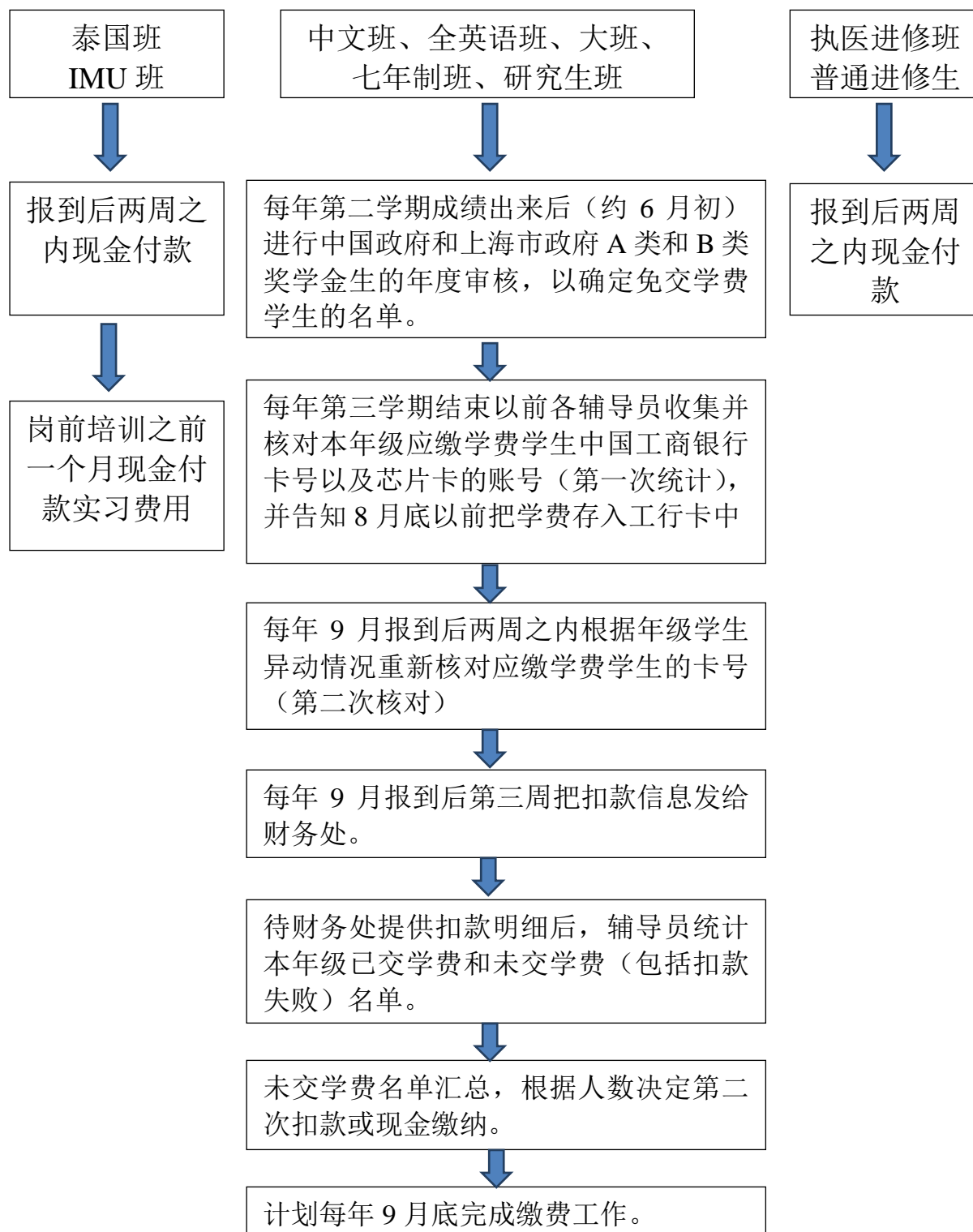
下列情况办理《境外人员临时住宿登记表》，到张江派出所（张江路 39 号）。

办公时间：周一~周五 8:30-11:30，13:30-16:30

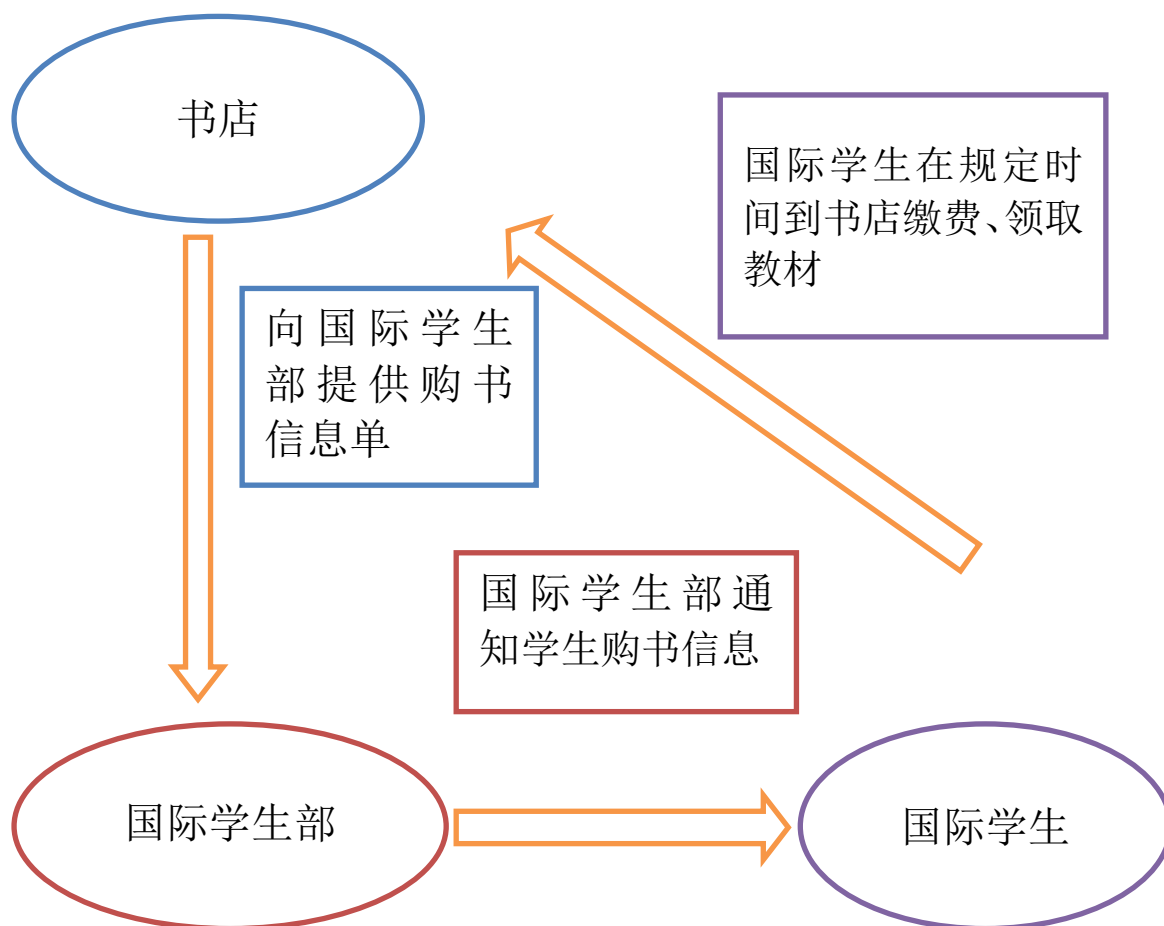
交通路线：乘坐 1029 路或浦东 11 路至张江路郭守敬路站下车。



## 长期国际学生学费缴纳流程示意图



## 国际学生（本科）购买教材流程图





## 国际学生综合保险办理流程

国际学生需要在入学前自己在网上完成保险的购买，操作说明如下：

1. 登陆网址：[www.lxbx.net](http://www.lxbx.net)（留学保险网），点“国际学生查询缴费平台”图标，并以报名时的护照号登陆（请用大写字母，取消非字符，请不要输入空格）；

2. 选择您的信息并且核实；

3. 选择拟投保保期和费用：半年（400元）或者一年（800元），我校本科生、研究生、预科生需直接选择购买“一年”；

4. 按网上提示进入付费流程。您需要至少持有一张带有“银联”、Master、Visa、JCB、American Express等标志的银行卡，并确认银行卡已经开通了网上支付功能；

5. 如果您通过Master、Visa、JCB、American Express等国际卡组织通道的信用卡进行支付，您将被国际卡组织和银行收取一定的手续费。因此，我们建议您使用带有“银联”标志的银行卡进行支付，这样便可以享受零手续费的优惠；

6. 建议您使用IE浏览器进行预订和支付操作，如果遇到错误可以尝试刷新页面或更换网页浏览器；

7. 付费成功后，将提示您的服务卡号等投保信息，请留存并打印，于报到日携带至报到现场；

8. 保险公司将在两周后承保，可以再次进入该系统【查询】，承保后，将显示“保单号”。

说明：

1. 如您由于技术原因，未能实现网上支付，您可以在报到日当天补办支付手续，如拒不支付，学校将不予注册；

2. 更多关于保险的信息，您可以登陆[www.lxbx.net](http://www.lxbx.net)查询；

3. 如您有任何保险相关问题，请致电 24 小时客户服务电话 400-810-5119 转 1 进行咨询。

4. CSC 公费奖学金学生、上海市政府 A 奖学生、上海市政府 B 奖学生保险由奖学金提供方统一购买，无需自费购买。

## 校园卡使用须知

上海中医药大学校园卡是一张方便学生自我管理的 CPU 非接触式磁卡，通用于张江等校区，主要用于校内食堂、超市消费、各类门禁、考勤、体锻、图书借阅、教材收费、自助打印、复印、扫描收费和校医院收费等，目前其功能仍在逐步扩充。

1、校园卡简介：上海中医药大学本专科生使用的校园卡现阶段主要支持以下功能。

(1) 消费：包括寝室用电、淋浴、学生食堂、图书馆复印和打印收费、图书借阅超期罚款、图书借阅过程中发生图书遗失损坏罚款等；

(2) 门禁：图书馆、创新楼、博物馆、行政楼、5 号楼、安评中心、部分实验室、张江学生宿舍区等。（如需要开通设有门禁系统的进门权限，请到该门禁系统的管理部门申请）。

2、校园卡充值：上海中医药大学校园卡充值现有在线充值和线下充值两种形式。

(1) 在线充值：手机下载支付宝客户端；打开支付宝，点击“校园工作”中“一卡通”服务；在跳出的“学校列表”中搜索“上海中医药大学”，并按照提示完成注册和充值。

(2) 窗口充值：充值地点为学生食堂一楼充值窗口和学生事务与发展中心一楼办事大厅 14 号窗口。

学生食堂充值时间：周一至周五中午：10:30-13:00；下午：16:00-18:00。周六、周日、节假日另行通知。

学生事务与发展中心一楼办事大厅 14 号窗口充值时间：周一至周五上午：8:30-11:00，下午 13:00-16:00，特殊情况另外预约，周六、周日、节假日另行通知。充值方式使用银联卡付款，充值金额不限。

### 3、校园卡消费操作办法：

消费：服务人员在消费 POS 机上输入扣款额后，POS 机屏幕显示“L 扣款额”，消费者把卡放在 POS 机上，听见“嘀”声后，此时 POS 机显示本次消费金额、卡余额，该次消费成功。

### 4、校园卡挂失与补卡：

（1）校园卡挂失：如校园卡遗失或损坏，需先挂失校园卡。

窗口挂失：校园卡中心（学生事务与发展中心一楼办事大厅 15 号窗口）。

电话挂失：校园卡中心办公电话 51323111（工作时间）。

自助挂失：关注微信公众号“新开普完美校园”或手机 APP “完美校园”。如有疑问可咨询完美校园管理员董工程师，电话 18939784963。

（2）补卡手续：挂失后，隔天凭学生证或身份证原件和补卡工本费（16 元），到校园卡中心（学生事务与发展中心一楼办事大厅 15 号窗口）办理相关业务。

## 新生网络服务须知

### 一、寝室宽带

学生可选择购买电信、联通、移动的网络。手机动感地带的部分套餐，每月赠送短时间的 WLAN 无线上网时间，在校园和宿舍园区都可以搜到信号，可使用手机号登录，详情请参考上海移动网上营业厅相关说明。

### 二、校内网上网使用方法：

#### 1. 学生校内上网

个人计算机等终端设备连入校园网（SHUTCM），打开任意浏览器输入任意网址，在弹出的认证登录界面输入正确的账号和密码。输入完成后，点击登录，即可连入使用校园网。

账号说明：账号和密码与自己的个人门户网站密码一致；学生登录账号为学号，登录密码为个人门户登录密码。

第一次上网：需要输入账号和密码登录，以后上网会自动登录。

如遇上网问题请联系学校 IT 服务台：021-51322666。如果忘记密码，需要重置密码，可带一卡通证件到图书馆 906 办公室重置密码。

#### 2. 上海中医药大学游客无线使用指南

第一步：搜索并连接至 SHUTCM-GUEST；

第二步：连接成功后打开浏览器，弹出认证界面；

第三步：输入手机号，获取验证码并输入；

第四步：跳出上海中医药大学主页，使用网络。

## 图书借阅及违章处理规则（摘录）

### 一、借书册数：

1、教师和其他具有中级职称以上人员，以及研究生、七年制学生每人一次最多可借 10 册。

2、本科生，一般职工每人一次最多可借 8 册。

（注：以上借书册数中包括可借 3 册文艺类书。）

3、因工作需要，需临时增加借阅册数的，经部主任同意后，可酌情处理。

### 二、借阅期限：

1、自然科学、社会科学类书籍借期为一个月(30 天)，在无人预约的情况下，可续借一个月(30 天)。

2、文艺类书籍借期为一个月(30 天)，不可续借。

3、续借需在借书 15 日后申请，续借时间从续借之日起计算。

三、丛书、工具书以及我馆规定不外借的图书不出借。

### 四、超期罚款和图书损坏或遗失处理：

1、超期每册每天罚款 2 角。

2、所借图书损坏或遗失，将按有关条例处理。

五、超期一个月(30 天)，经催还后仍不来归还图书与交纳罚款手续者，我馆将报请财务处。

六、所有罚金交校财务处，纳入购书专项经费。

七、读者在未办理借阅手续的情况下，私自携带图书馆文献离开图书馆被查出时，视为违章。图书馆有权对其进行批评教育，并视情节严重程度要求其提交所在单位签章的书面检查或报学校有关部门给予处分。

八、违反图书馆相关规定，且不听取工作人员劝告的读者，

图书馆将视其情节严重情况，停止其借阅、入馆等资格。通报其所在部门，并在校内公布其违规情况。

九、读者遗失或毁损所借文献可按下列规定赔偿：

1、赔偿原文献：读者自行购买相同文献（同一品种、同一版次），同时支付 5 元加工费/册；

2、赔款：

（1）中外文图书：1990 年前出版的：按原价的 10 倍以上赔偿；

（2）1990 年后（含）出版的：按原价的 5 倍赔偿；

（3）2000 年后（含）出版的：按原价的 3 倍赔偿；

（4）中外文期刊或多卷书：按全年（全卷）价格的 3 倍赔偿；其余各期（册）仍需留在图书馆；未标明价格的文献，参考同类文献的价格赔偿。

## 参加境外人员入境体检须知

1、凡是学习期限在 180 天以上，需要办理“外国人居留许可”的学生均须进行身体检查。

2、上海国际旅行卫生保健中心地址：金浜路 15 号（原哈密路 1701 号）；上海国际旅行卫生保健中心（浦东分中心）地址：浦东新区金桥路 2090 号。预约网址：<http://sithc.chinaport-sh.com.cn>。

3、体检所需材料：

- (1) 申请人护照原件、护照照片页和签证页复印件 1 份；
- (2) 近六个月相同 2 寸半身正面免冠彩色照片 4 张；
- (3) 录取通知书原件、复印件 1 份；
- (4) 《健康检查申请表》
- (5) 《知情同意书》
- (6) 所需费用：500RMB 左右（现金或微信）；
- (7) 注意事项：健康评估体检前 5 小时需保持空腹状态，可以喝水。

4、如果学生在境外已经完成身体检查，仍须到上海国际卫生检疫中心进行验证。验证需携带以下材料：

- (1) 申请人护照原件、护照照片页和签证页复印件各 1 份；
- (2) 近期 2 寸半身正面免冠彩色照片 4 张；
- (3) 录取通知书复印件 1 份；
- (4) 境外身体检查的所有资料（原件）；
- (5) 所需费用：400 元 RMB 左右（自理）。



## 办理《中华人民共和国外国人居留许可》须知

1、学习期限（JW201 表或 JW202 表注明的学习期限）超过 6 个月的学生，须申请办理居留许可，一般有效期一年。

2、国际学生首次申请居留许可应提交的材料

(1) 申请人有效护照及签证原件；

(2) 填写完整的《外国人签证证件申请表》，近期 2 寸半身正面免冠浅色背景彩色照片 1 张；

(3) 校方出具的录取（入学）通知书原件；

(4) 交验在沪《境外人员临时住宿登记表》原件并提交复印件；

(5) 由出入境检验检疫部门出具的健康证明原件；

(6) 校方出具的注明申请居留许可有效期的《外国留学生办证申请函》；

(7) 《外国留学人员来华签证申请表》（JW201 或 JW202）第 3 联原件；

(8) 持 X1 签证入境人员经出入境管理部门同意可不提供 JW201 或 JW202 表。

3、国际学生再次申请居留许可应提交以下材料

(1) 申请人有效护照及签证原件；

(2) 填写完整的《外国人签证证件申请表》，近期 2 寸半身正面免冠彩色照片 1 张；

(3) 交验在沪《境外人员临时住宿登记表》原件并提交复印件；

(4) 校方出具的注明签证有效期的《外国留学生办证申请函》；

(5) 具有以下情况之一的，还应提交健康证明原件：1) 上次居留许可有效期届满 3 个月后再次办理居留许可；2) 上次办理居留许可时申请人未满 18 周岁，现已年满 18 周岁的。

# 生活指南

## 通讯地址

### 一、学校通讯地址

中国上海市浦东新区蔡伦路 1200 号

邮政编码：201203

学校电话总机：86-21-51322222

### 二、国际学生公寓地址

中国上海市浦东新区

华佗路 280 弄\*幢\*号\*\*\*室房间

邮编：201203

公寓办公室电话：86-21-50808172

中国上海市徐汇区

宛平南路 650 号上海中医药大学学生公寓\*\*\*室房间

邮编：200032

## 交通指南

### 1、从学校到地铁 2 号线张江高科站

(1) 从学校西门（华佗路口）出发

在科苑路华佗路乘坐公交浦东 14 路、浦东 22 路、浦东 25 路、浦东 70 路、大桥六线、161 路、188 路到张江高科站下车。

(2) 从学校正门（蔡伦路口）出发

乘坐公交浦东 14 路、张江有轨电车 1 路到张江高科站下车。

### 2、从学校到各附属医院

(1) 到曙光医院东院（浦东新区张衡路 528 号）

从学校正门出发乘坐公交浦东 14 路、在曙光医院东院下车；从学校西门出发，在科苑路华佗路乘坐公交浦东 14 路、浦东 70 路、161 路、188 路在曙光医院东院下车。或沿科苑路向南步行至张衡路左转。

(2) 到曙光医院西院（黄浦区普安路 185 号）

乘坐地铁 2 号线在人民广场站换乘地铁 1 号线在黄陂南路站下，从 2 号出口走出，沿淮海中路向普安路方向到普安路右转。

(3) 到龙华医院（徐汇区宛平南路 725 号）

乘坐地铁 2 号线在世纪大道站换乘地铁 4 号线在东安路站下（或地铁 2 号线在龙阳路换乘地铁 7 号线在东安路站下），从 2 号出口走出，沿零陵路向宛平南路方向步行至龙华医院。

也可在科苑路华佗路乘坐公交车大桥六线，在中山南二路宛平南路下车。

(4) 到岳阳中西医结合医院（虹口区甘河路 110 号）

乘坐地铁 2 号线在世纪大道站换乘地铁 4 号线到宝山路站下，下楼梯到对面站台换乘地铁 3 号线在大柏树站下，从 1 号出口走出，沿汶水东路向东到中山北一路交叉口到中山北一路，再沿中山北一路向甘河路方向步行至甘河路右转即可到达。

(5) 到市中医医院（静安区芷江中路 274 号）

乘坐地铁 2 号线在人民广场换乘地铁 8 号线在西藏北路站下，从 3 号出口走出，沿止园路向南步行至芷江中路左转即可到达。

(6) 到普陀区中心医院（普陀区兰溪路 164 号）

乘坐地铁 2 号线在江苏路站换乘地铁 11 号线在枫桥路站下，从 3 号出口走出，沿枫桥路到梅岭北路右转一直向前步行约 5 分钟即可到达。

(7) 到市中西医结合医院（虹口区保定路 230 号）

乘坐地铁 2 号线在世纪大道站换乘地铁 4 号线到大连路站下，从 3 号出口走出，沿长阳路到保定路右转即可到达。

(8) 到第七人民医院（浦东新区高桥大同路 358 号）

乘坐地铁 2 号线在世纪大道站换乘地铁 6 号线到外高桥保税区北站下，从 2 号出口走出，向西步行约一公里后在大同路右转即可到达。

(9) 到光华医院（长宁区新华路 540 号）

乘坐地铁 2 号线在中山公园站换乘地铁 3 号线到延安西路站下，从 2 号出口走出，沿凯旋路走，继续向前进入新华路，左转后即可到达。

### 3、从学校到机场、火车站

(1) 到浦东国际机场

乘坐地铁 2 号线到广兰路站下，再换乘对面站台驶向浦东国际机场方向的地铁 2 号线到终点。

(2) 到虹桥国际机场

乘坐地铁 2 号线到虹桥 2 号航站楼下。

(3) 到上海火车站

乘坐地铁 2 号线到人民广场站换乘地铁 1 号线在上海站下。

(4) 到上海南火车站

乘坐地铁 2 号线到人民广场站换乘地铁 1 号线在上海南站

下。

(5) 到上海虹桥火车站

乘坐地铁 2 号线到虹桥火车站下。

#### 4、从学校到附近的大型超市

(1) 到欧尚超市 (Auchan)

从金科路校门左转，步行约 1.2 公里。

(2) 到张江家乐福超市 (Carrefour)

乘坐公交浦东 14 路 (益江小区方向) 到终点下车，沿益江路向东到张东路左转，沿张东路到高科中路右转向前即可。

(3) 到麦德龙超市 (Metro)

乘坐地铁 2 号线到龙阳路下，或乘坐大桥六线到龙阳路站下车。

#### 5、从学校到银行

(1) 到张江镇的各家银行

乘坐浦东 14 路公交车在农工商站下车。

(2) 到科苑路的各家银行

乘坐大桥六线到郭守敬路科苑路站下车。

#### 6、从学校到张江镇社区事务受理服务中心

乘坐 188 路到张江路华夏中路站下车。地址：中科路 2329 号。

#### 7、从学校到上海市公安局出入境管理局

乘坐地铁 2 号线到上海科技馆站下，从 3 号出口走出，沿迎春路步行至民生路即可到达。地址：民生路 1500 号。

#### 8、从学校到浦东公安分局张江出入境接待大厅

乘坐轨交 13 号线学林路站，公交线路浦东 58 路哥白尼路中科路站、南川线哥白尼路华夏中路站下车。地址：环科路 999 弄 1 号楼 2 楼 (浦东国际人才港)。

#### 9、从学校到上海国际旅行卫生保健中心 (健康体检)

乘坐地铁 2 号线在南京东路站换乘地铁 10 号线到上海动物

园站下，乘坐出租车或步行。地址：金浜路 15 号。

#### **10、上海国际旅行卫生保健中心（浦东分中心）**

乘坐张江有轨电车 1 路至紫薇路高斯路，换乘申川专线至明月路金桥路。地址：浦东新区金桥路 2090 号。

## 服务信息

类别	名称	地址	电话/网址
居留 许可	上海市公安局 出入境管理局	民生路1500号	68541199
	浦东公安分局张江出 入境接待大厅	环科路999弄	22047600
	长宁公安分局 出入境管理办公室	古北路788号	62193808
	普陀公安分局 出入境接待大厅	大渡河路1913号	52809966
体检	上海国际旅行 卫生保健中心	金浜路15号	http://sithc.chi naport-sh.com.cn
	上海国际旅行卫生保 健中心(浦东分中心)	金桥路2090号	
超市	欧尚Auchan	金科路3057号B1层 (近金科路地铁站)	51970288
银行	中国银行 BOC	科苑路88号3号楼1层 张江路741号(近紫薇路)	95566 www.boc.cn
	中国工商银行 ICBC	科苑路201号 张江路639号(近建中路)	95588 www.icbc.com.cn
	中国建设银行 CCB	科苑路220号(近郭守敬路) 川北公路3042号(近张江路)	95533 www.ccb.com
	中国农业银行 ABC	张江路185号	95599 www.abchina.com
邮局	春晓路邮政支局	春晓路470号(近科苑路)	50275631
	张江邮政支局	张江镇川北公路2970号	58551273
医院	曙光医院东院	张衡路528号(近科苑路)	20256666
航班问 询	96990 www.shanghaiairport.com		
出租车	大众: 96822 大众货运: 96811 强生: 62580000 锦江: 96961 海博: 96933		
ATM	学校行政中心一楼入口、学校西门教育超市旁(中国工商银行ICBC)		
其他	报警: 110 火警: 119 医疗急救: 120 学校总机: 51322222		

## 浦东新区出入境机构

单位	受理点	接待室地址	接待时间
上海市出入境管理局	浦东新区民生路 1500 号	浦东新区民生路 1500 号 (28951900)	周一至周六 9:00-17:00
浦东出入境管理局 分支机构	张江受理点	浦东新区环科路 999 弄 1 号楼 2 楼 (浦东国际人才港)	周一至周六 9:00-17:00
	自贸区受理点	外高桥保税区 日京路 38 号	周一至周六 9:00-17:00
	临港受理点	南汇新城镇环湖西一路 99 号主楼 1 楼 (上海临港人才创新创业园服务中心内)	每周三 9 时至 11 时 30 分, 13 时至 16 时 30 分

**注:**

1. 出入境张江受理点可办理较简单的出入境事务, 距离我校较近, 地址为浦东新区环科路 999 弄 1 号楼 2 楼 (浦东国际人才港), 可以乘坐轨交 13 号线学林路站, 公交线路浦东 58 路哥白尼路中科路站、南川线哥白尼路华夏中路站下, 受理时间为: 周一至周六, 9:00—17:00, 本式通行证自助系统现场取证: 周一至周五, 9:00-16:00。

2. 以上信息如有更新请及时登陆“上海市出入境管理局电子政务平台”查看, 网址为: [crj.police.sh.cn](http://crj.police.sh.cn)。

## 临时住宿登记办理

单位	地址	接待时间
张江镇社区事务受理服务中心	浦东新区中科路 2329 号	周一至周五 8:30-16:30 双休日和法定节假日 8:30-11:30
张江派出所	浦东新区张江路 39 号	周一至周五 8:30-11:30 13:30-16:30
徐汇区枫林路派出所	徐汇区斜土路 1975 弄 10 号	周一至周五 8:30-11:00 13:00-17:00



## 联系我们

部 门	地 址	办公室电话	工作时间
学校总值班室	学校行政中心 122 室	51322021	周一至周五 16:30-8:00 周末、节假日 24 小时
学校保卫处	学校行政中心 102 室	51322005 51322006	周一至周五 8:00-11:30 13:30-16:30
学生事务发展 中心	华佗路科苑路口	51323165 51323111 (校园卡)	周一至周五 8:00-16:30
综合办公室	国际交流合作中心 202 室	51322275	周一至周五 8:00-11:30 13:30-16:30
国际学生部	国际交流合作中心 112 室	51322271 51322272	周一至周五 8:00-11:30 13:30-16:30
中医教学中心	国际交流合作中心 206 室	51322268	周一至周五 8:00-11:30 13:30-16:30
招生品牌推广 管理中心	国际交流合作中心 230 室	51322255	周一至周五 8:00-11:30 13:30-16:30
汉语教学中心	国际交流合作中心 307 室	51322521	周一至周五 8:00-11:30 13:30-16:30



上海中医药大学  
官方微信



中医青年  
共青团上海中医药大学委员会  
官方微信



上海中医药大学  
学生综合信息服务平台



上海中医药大学  
国际教育学院

# Remark

**This English version is for reference. The specific contents should be based on the original Chinese version.**



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# About Shanghai University of Traditional Chinese Medicine

Established in 1956, Shanghai University of Traditional Chinese Medicine (SHUTCM) is one of the first TCM colleges in China after the birth of new China.

Located in Scientific Research and Education Zone, Zhangjiang Hi-Tech Park, Pudong New Area, SHUTCM occupies an area of more than 500mu, and has complete teaching facilities and beautiful environment. As a university in the core plate of Zhangjiang Science City, it takes the construction of a science and technology innovation center which is actively connected to the national strategies and whose connection service has global influence as its responsibility, and bravely shoulders the responsibilities of deepening the reform of higher education of TCM, promoting the independent innovation of TCM and leading the development of TCM by taking advantage of the existing subjects and comprehensive advantages.

With nearly 1300 faculty members, 3 academicians of both academies, 2 masters of traditional Chinese medicine, 2 nationally famous TCM doctors, 69 famous TCM doctors in Shanghai and more than 700 senior experts and professors, SHUTCM has trained and delivered all types of Chinese medicine talents to the country, and has nearly 8000 full-time students and alumni in more than 60 countries and regions. It is a university designated by the Ministry of National Education for the construction of “Innovative Experimental Zone of Talent Training Mode” and “Specialty Site”,

has first-level subjects: traditional Chinese medicine, traditional Chinese pharmacology and combination of Chinese and western medicine and doctoral degree authorization site for one specialized degree category (field): traditional Chinese medicine, five first-level subjects: traditional Chinese medicine, traditional Chinese pharmacology, combination of Chinese and western medicine, history of science and technology, medical technology and the Master Degree authorization site for five professional degree categories (fields): traditional Chinese medicine, traditional Chinese pharmacology, nursing, translation and public health, three post-doctoral mobile stations, and its doctoral degree granting specialty covers all Chinese medicine subjects; has 15 undergraduate and specialty majors: apart from undergraduate majors in traditional Chinese medicine, traditional Chinese pharmacology and Clinic of traditional Chinese and western medicine, it sets such majors as Nursing, Food Hygiene and Nutrition, Rehabilitation Therapy, Pharmacy, Biomedical Engineering and Preventive Medicine; has 8 undergraduate and specialty majors in continuing education; has established cooperation in scientific research, teaching and medical treatment with over 50 overseas universities, medical research institutions and international organizations in 20 countries and regions, has set up the first Confucius Institute of Traditional Chinese Medicine in USA, and sets two Sino-foreign cooperative educational projects, respectively Sino-British Cooperative Pharmacy and Sino-British Cooperative Nursing.

SHUTCM has 4 national key subjects: medical surgery,



traditional Chinese pharmacology, internal medicine of traditional Chinese medicine and traditional Chinese Orthopedics; two national key subjects (cultivation): Documentation of Chinese Medical History, Acupuncture, Moxibustion and Tuina; 38 key subjects of State Administration of Traditional Chinese Medicine; 4 Gaofeng Clinical Medicine subjects in Shanghai. It has 1 Engineering Research Center of Modern Pharmaceutical Technology for Traditional Chinese Medicine of the Ministry of Education, 3 key laboratories of the Ministry of Education, 3 key laboratories in Shanghai, 8 research laboratories of State Administration of Traditional Chinese Medicine and 2 National Clinical Research Bases of Traditional Chinese Medicine; the two subjects: traditional Chinese medicine, traditional Chinese pharmacology were successfully selected into the List of National "Double First-rate" Construction Subject Universities; in the fourth round of subject assessment result of the Ministry of Education, all the three subjects: traditional Chinese medicine, traditional Chinese pharmacology and combination of Chinese and western medicine of our university rank the highest level of A + file, and our university is the only one university, among the national colleges and universities of traditional Chinese medicine, which has 3 A+ subjects.

With the increasing scale of hospital running and the improved medical service capability, SHUTCM has 8 affiliated hospitals, basically covering all tertiary TCM hospitals and hospitals combining Chinese and western medicine in Shanghai. With the total building area of about 670,000m<sup>2</sup> and about 6300 beds totally,

the affiliated hospitals serve about 17 Million person times of patients every year. The university actively responds to the national " The Belt and Road" initiative, has established overseas Chinese medicine centers in such countries as Czech, Malta, Morocco and USA, so as to promote the internationalization of Chinese medicine.

With the goal of building a world-class university of traditional Chinese medicine, SHUTCM adheres to the school running idea of "Quality above quantity, specialty above scale, practice above name". After more than 60 years of construction and development, the university has become a university of traditional Chinese medicine with leading teaching and scientific research strength and national rankings of major subjects.

# The University Regulations on Students' Accommodation

## 1. On-campus Accommodation

The university dormitory is our second home. More than one third of one day of university life is spent in the dormitory. Harmonious dormitory relationship as well as warm and good dormitory environment will help us spend our university life happily. Therefore, to create a safe, comfortable and healthy living environment in the dormitory is the common vision of the teachers and students.

International students can apply for admission to the on-campus dormitory. The dormitories provided for international students by the university include Apartment No. 4, Building 3, Lane 280, Huatuo Road, Apartment No. 22, Building 18, Lane 280, Huatuo Road and Apartment No. 650, Wanping South Road. Please refer to “Overview of Accommodation for International Students in 2020” for the information of the on-campus dormitories. Please refer to the website of International Education College, Shanghai University of Traditional Chinese Medicine. The current standard of accommodation fee is for reference only. If there is any change, it will be implemented according to the standard released by the university.

International students who apply for admission to the on-campus dormitories shall strictly abide by the Regulations on *Student Accommodation Management of Shanghai University of*

*Traditional Chinese Medicine.* Except for the special regulations on the use of electric cookers in designated areas of public kitchens, please do not use refrigerators, washing machines, bedside lamps, electric stoves, immersion heaters, electric cups, electric blankets, electric food warmers, electric frying pans, rice cookers, electric irons, electric kettles, heaters, electric ovens, hair dryers and other electrical appliances in dormitories. Private wiring is not allowed. Never use and keep kerosene stoves, liquefied petroleum gas, card stoves, alcohol stoves, candles and other open-flame facilities and appliances. Please do not bring the above items into the university.

International students shall register for Temporary Accommodation Registration Form for Overseas Personnel with the passport and accommodation certificate within 24 hours after arriving in China. International students who apply for the admission to Lane 280, Huatuo Road shall go to Zhangjiang Community Service Center (A406, No. 2329 Zhongke Road) to handle the procedures; international students who apply for the admission to No. 650 Wanping South Road shall go to Fenglin Road Police Station (No. 10, Lane 1975 Xietu Road) of Xuhui District.

## 2. Off-campus Accommodation

After the application of the students and the consent of the university, the students can live outside the university by themselves, and the accommodation fee shall be borne by themselves. International students who live outside the university shall bring the Rental Contract to the International Student Department of the Institute of International Education within 24

hours after arriving in China to get the Registration Form for Off-campus Accommodation. After filling the registration form, they shall go to the police station in the local place where the rental house is located to handle the temporary accommodation registration form for overseas personnel with the passport, rental contract, landlord's ID certificate and photocopy of Real Estate Certificate.

Once their accommodation address is changed, the international students shall handle the accommodation registration for the new overseas personnel and go to the International Student Department to fill in the new Registration Form for Off-campus Accommodation.

## **Process for Handling Temporary Accommodation Registration of Overseas Personnel in Zhangjiang**

Please go to A406 of Zhangjiang Community Affairs Acceptance Service Center (No. 2329 Zhongke Road) to handle the *Registration Sheet for Temporary Accommodation of Overseas Personnel* under the following circumstances (Office hours: Monday to Friday, 08:30-16:30, weekend and holiday, 08:30-11:30).

Hotline: 50201989, 50201962, 20226315

Traffic route: Take Bus No. 188 or Pudong Bus No. 12 to Huayi Road Station of Zhangjiang Road and get off.

Deadline:

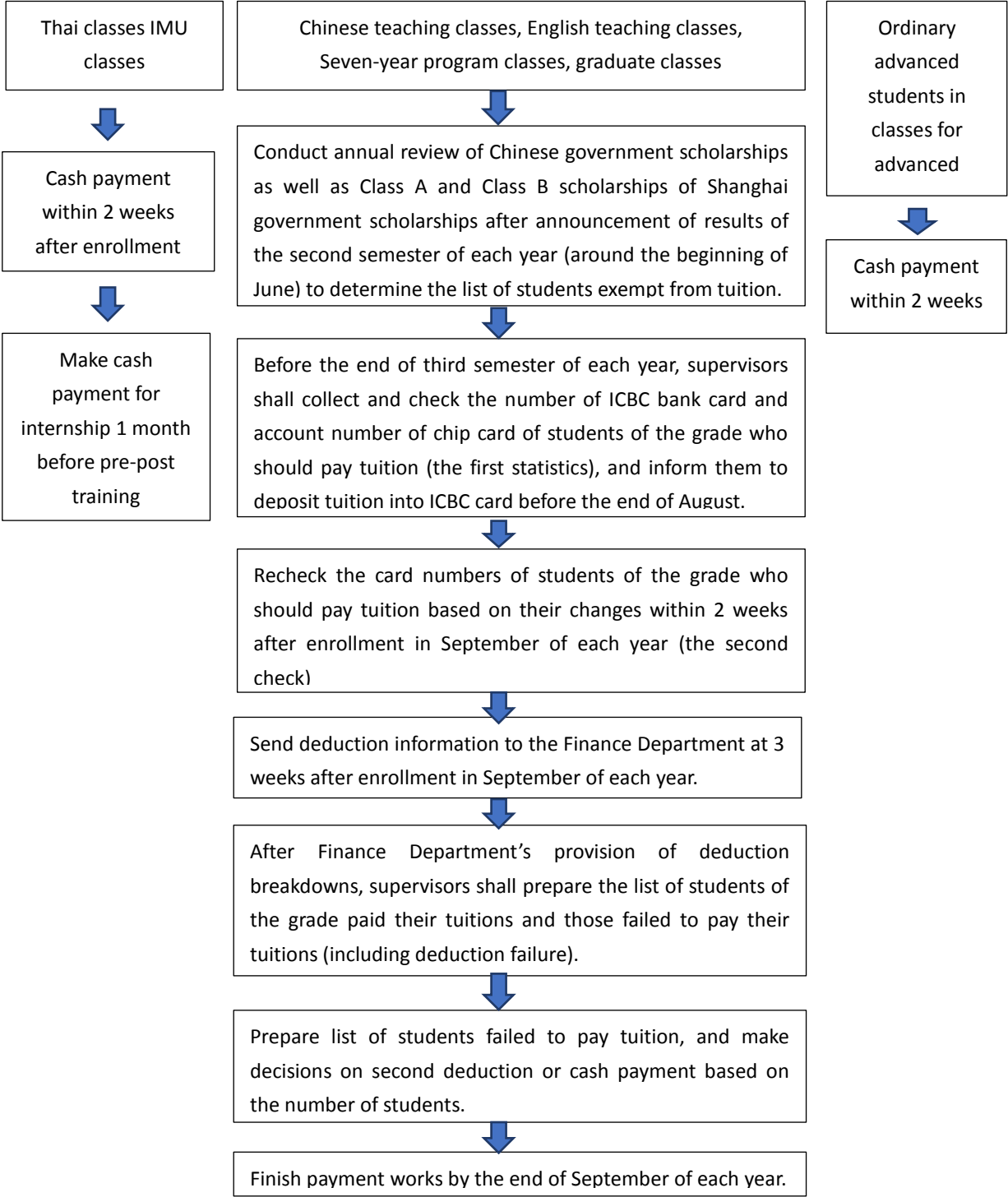
1. Within 24 hours after entering China with the visa other than "Residence Permit"
2. Within ten days after the accommodation address is changed

Please go to Zhangjiang Police Station (No. 39 Zhangjiang Road) for handling *Registration Sheet for Temporary Accommodation of Overseas Personnel*:

Office hours: Monday to Friday, 8:30-11:30, 13:30-16:30

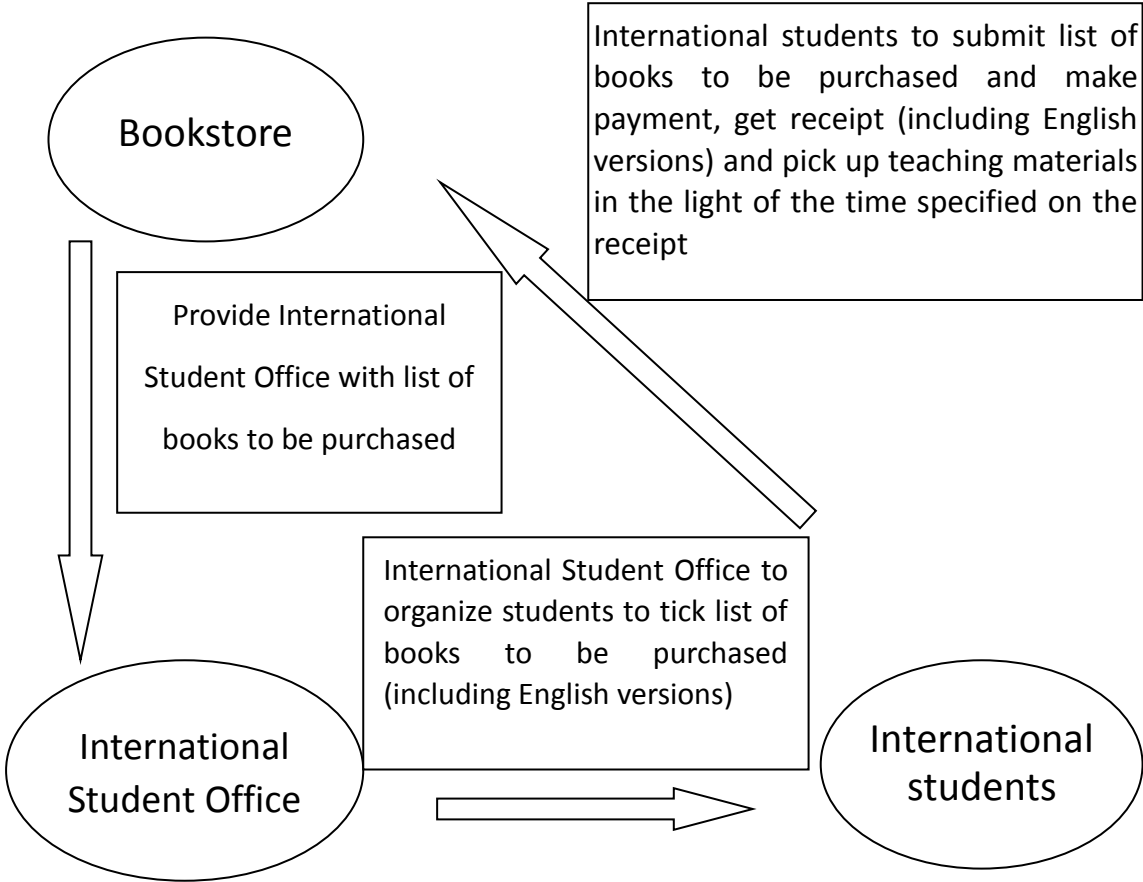
Traffic route: Take Bus No. 1029 or Pudong Bus No. 11 to Guoshoujing Road Station of Zhangjiang Road and get off.

# Flow Chart for International Students to Pay for the Fees



Revised in August 2018

# Flow Chart for Graduates (Bachelor's Degree) to Purchase Teaching Materials



Revised in August 2018



## **Procedures for International Students to Purchase Comprehensive Insurance**

International students shall complete purchase of insurance online by themselves before enrollment, and the operating instructions are as follows:

1. Log on to the website of [www.lxbx.net](http://www.lxbx.net) (website of international student insurance), click the icon of 'check and payment platform for international students', and log on with passport number filled in at enrollment (use capital letters, avoid non-character and space);
2. Select your information and check;
3. Select period and premium of insurance to be purchased: half a year (400 yuan) or one year (800 yuan). Graduates, postgraduates and foundation students of our university shall directly select purchase 'one year';
4. Enter into payment process by the hints on the website. You need to have at least one bank card with 'UnionPay', Master, Visa, JCB, American Express and other signs on it, and make sure that bank card has activated online payment function;
5. If you make the payment through Master, Visa, JCB, American Express and other credit cards of international credit card organizations, you will be charged for a certain amount of handling fee by international credit card organizations and banks. Hence we recommend you to use bank card with 'UnionPay' sign on it for the payment, which allows you to enjoy zero handling fee;
6. You are recommended to use IE explorer to place order and make payment, and you may refresh the web page or change web

browser in case of errors;

7. Once the payment has been made successfully, you will receive service card number and other insurance related information, please keep them and print them out, and take them to the site of enrollment on the enrollment day;

8. Insurance company will accept insurance 2 weeks later, you may log into the system again and **【check】**, and there will be 'policy number' after acceptance of insurance.

Specifications:

1. If you failed to complete online payment due to technical reasons, you may go through payment procedures on the enrollment day, and the university will not enroll you if you refuse to make the payment;

2. For more information about insurance, you may access to [www.lxbx.net](http://www.lxbx.net);

3. If you have any question about insurance, please call the 24 hour customer service line of 400-810-5119, and then dial 1 for consultation;

4. Insurances for winners of CSC scholarship of government sponsorship, Class A scholarship of Shanghai government scholarships and Class B scholarship of Shanghai government scholarship will be purchased by providers of the scholarships, and do not need to be purchased at their own expenses.

Revised in August 2018

# Notes to Use of Campus Card

The campus card of Shanghai University of Traditional Chinese Medicine is a CPU non-contact magnetic card which is convenient for the students' self-management. It is commonly used in Zhangjiang and other campuses, covering the canteen, supermarket consumption, various types of access control, attendance checking, physical exercise, book borrowing, teaching material charging, self-service printing, duplication, scanning charging and school hospital charging. So far, its functions are still gradually expanded.

1. Introduction of Campus Card: Currently, the campus card used by the undergraduates and junior college students of Shanghai University of Traditional Chinese Medicine mainly supports the following functions:

(1) Consumption: Including charges for dormitory electricity, shower, student canteen, library photocopying and printing, fine for overdue book borrowing, fine for loss and damage of borrowed books, etc.;

(2) Access control: Library, Innovation Building, museum, Administration Building, Building No. 5, Safety Evaluation Center, some laboratories, Zhangjiang Student Dormitory Area, etc. (If you need to open the access authority of the access control system, please go to the management department of the access control system to apply).

2. Recharging of campus card: The campus card of Shanghai University of Traditional Chinese Medicine can be recharged online and offline.

(1) Online recharging: Download the Alipay APP with the mobile phone: Open Alipay, and click the “One Card” service in “Campus Work”; search “Shanghai University of Traditional Chinese Medicine” in the “List of Universities” which pops up, and finish registration and recharging according to the tips.

(2) Window recharging: The recharging location is the recharging window on the first floor of the student canteen and Window No. 14 of the office hall on the first floor of Student Affairs and Development Center.

Recharging time of student canteen: Monday to Friday, 10:30-13:00; 16:00-18:00. Further notification for Saturday, Sunday and holidays.

Recharging time of Window No. 14 of the office hall on the first floor of Student Affairs and Development Center: Monday to Friday, 8:30-11:00a.m., 13:00-16:00p.m. Earlier booking is required under special circumstances. Further notification for Saturday, Sunday and holidays. Please use the UnionPay card to recharge, and there is no limit to the recharging amount.

### 3. Operation method for campus card consumption:

Consumption: After the service personnel input the deduction amount on the POS machine, “L deduction amount” appears on the screen of the POS machine. The consumers need to put the card on the POS machine, a sound is made, and at this time, the consumption amount and balance in the card appear on the POS machine, and the consumption succeeds.

### 4. Loss reporting and replacement of campus card:

(1) Loss reporting of campus card: If the campus card is lost or

damaged, please first report its loss.

Window loss reporting: Campus Card Center (Window No. 15 of the office hall on the first floor of Student Affairs and Development Center).

Telephone loss reporting: Office Tel: 51323111 (working hours) of Campus Card Center.

Self-service loss reporting: Follow the WeChat official account “新开普完美校园” or mobile phone APP “完美校园”. If you have any question, please consult Engineering Dong, the administrator of “完美校园”. Tel: 18939784963.

(2) Card replacement procedures: After reporting the loss, you can go to the Campus Card Center (Window No. 15 of the office hall on the first floor of Student Affairs and Development Center) to handle relevant business with the original student card or ID Card and pay the cost for card placement (16 Yuan).

# Notes to Freshman Network Service

## 1. Dormitory broadband

Students can choose to buy Telecom, Unicom and mobile network services. In some set services of M-zone, short WLAN wireless Internet surfing time will be given for free every month, the Internet signal can be searched on the campus and in the dormitory area. The students can log in with their mobile phone number. Please refer to relevant instructions of Shanghai Mobile Online Business Hall for the details.

## 2. Intramural network use method:

### (1) Students' on-campus Internet access

Connect the personal computer and other terminal equipment into the intramural network (SHU), open any browser and input any website, and input the correct account number and password into the authentication login interface which pops up. After inputting, click "Log In", and the intramural network is connected.

Notes to account number: The account number and the password shall be consistent with the password of your personal portal; the students' login account number is their student ID, and their login password is the login password to their personal portal.

First time of Internet surfing:

If you have any questions when surfing the Internet, please contact the IT service desk of the university by: 021-51322666. If you forget the password and need to reset the password, you can take

the “One Card” certificate to Office 906 of the library to reset the password.

(2) Guidelines for wireless Internet surfing of tourists to Shanghai University of Traditional Chinese Medicine

Step 1: Search and connect to SHUTCM-GUEST;

Step 2: After the Internet is successfully connected, open the browser, and the authentication interface pops up;

Step 3: Input the mobile phone number, get the authentication code and input it;

Step 4: The homepage of Shanghai University of Traditional Chinese Medicine pops up, and the tourists can use the Internet.

# **The University Library's Rules for Book Borrowing and Penalties for Breach of Rules (Excerpts)**

## **1. Limit for the number of books borrowed:**

1.1 Teachers, personnel in possession of medium professional title and above, postgraduates and students under seven-year programs may borrow 10 books at a time at most.

1.2 Graduate and ordinary staffs may borrow 8 books at a time at most.

(Note: aforesaid number of books includes 3 literature and art books.)

1.3 Temporary increase in the number of books to be borrowed due to work needs can be handled in consideration of the real situation with the approval of director of department office.

## **2. Borrowing period:**

2.1 Natural science and social science books can be borrowed for a month (30 days), which can be renewed for a month (30 days) if no one ordered them.

2.2 Literature and art books can be borrowed for a month (30 days), which are not renewable.

2.3 Renewal shall be applied 15 days after borrowing, and the renewal period shall be counted from the date of renewal.

3. Series of books, reference books and books not for borrowing pursuant to the library's provisions cannot be borrowed.

## **4. Overdue fine and penalties for damage or loss of books;**

4.1 There will be a fine of 0.2 yuan per day for every overdue book.



4.2 Damage or loss of books borrowed shall be treated pursuant to related regulations.

5. If the book has been overdue for a month (30 days) and the borrower failed to return the book and pay penalty after urging, the library will report to Finance Department.

6. All of the penalties will be allocated to Finance Department for the purpose of purchase of books.

7. Readers took documents out of the library without going through borrowing formalities and without permission shall be deemed as breach of rules. The library has the right to criticize and educate the readers, ask them to submit written self-criticisms with their units' stamps affixed on them, or report to related departments of the university for disciplinary actions depend on severity of situation.

8. Readers in violation of library's related provisions and refuse to listen to the advice of library staff will be deprived from their rights to borrow books or enter into the library depend on severity of situation. Violations will be communicated to the violators' departments and made public in the university.

9. Reader's losses or damages of documents borrowed shall be compensated pursuant to the following provisions:

9.1 Compensation for original documents: readers shall purchase the same documents (of the same type and same version), and pay 5 yuan processing fee/document at the same time;

9.2 Indemnity:

9.2.1 Chinese and foreign books published before 1990: compensation of 10 times of original price and above shall be made;

9.2.2 Those published after 1990 (including 1990): compensation of 5

times of the original price shall be made;

9.2.3 Those published after 2000 (including 1990): compensation of 3 times of the original price shall be made;

9.2.4 Chinese and foreign periodicals or multi-volume books: compensation of 3 times of the price for whole year (all volumes) shall be made; remaining periodicals (books) shall be kept in the library; in case of documents without price, compensation shall be made by referring to the price of similar documents.

Revised in July 2016

## **Notes to Entry Body Check of Overseas Personnel (Physical examination)**

1.1 All students need to study for over 180 days and apply for 'residence permit for foreigners' shall have physical examination.

1.2 Address of Shanghai International Travel Healthcare Center: No.15 Jinbang Road (used to be No.1701 Hami Road), Pudong Branch (physical examination): 2090, Jinqiao Road, Pudong New Area. Website for appointment: <http://sithc.chinaport-sh.com.cn>.

1.3 Materials required for physical examination:

1.3.1 Original of the applicant's passport, 1 copy of photo page and visa page respectively;

1.3.2 4 pieces of recently taken 2-inch half-body full-face color photos without hat;

1.3.3 Original and a copy of letter of admission;

1.3.4 Health Examination Application Form

1.3.5 Consent Form

1.3.6 Fee: around RMB 500 yuan (cash or WeChat Pay);

1.3.7 Notice: keep an empty stomach 5 hours before physical examination.

1.4 Students already had their physical examination outside China still need to go to Shanghai International Travel Healthcare Center for verification. Following materials shall be brought for verification:

1.4.1 Original of the applicant's passport, 1 copy of photo page and visa page respectively;

1.4.2 4 pieces of recently taken 2-inch half-length full-face color photos without hat;

1.4.3 A copy of letter of admission;

1.4.4 All of the materials concerning the physical examination had outside China (originals);

1.4.5 Fee: Around RMB 400 yuan (at own expense).

## Residence Permit

1.1 Students have schooling period (schooling period specified in Form JW201 or JW202) of over 6 months shall apply for residence permit, which is normally valid for a year.

1.2 Materials to be submitted by international students apply for residence permit for the first time

1.2.1 Original of the applicant's valid passport and visa;

1.2.2 Completed *Visa Application Form* and 1 piece of recently taken 2-inch half-length full face light background color photo without hat;

1.2.3 Original of letter of admission (enrollment) issued by the university;

1.2.4 Original of *Registration Form of Temporary Residence of Foreigners in Shanghai* shall be submitted for verification and a copy shall be submitted as well;

1.2.5 Original of health certificate issued by exit-entry inspection and quarantine department;

1.2.6 *Application Form for International Students* issued by university with valid period of residence permit applied specified on it;

1.2.7 Original of the third sheet of *Visa Application for Study in China (JW201 or JW202)*;

1.2.8 It's not necessary for personnel entered China with a X1 visa to provide Form JW201 or JW202 with the approval of exit-entry authority.

1.3 Materials to be submitted by international students reapply for residence permit

1.3.1 Original of the applicant's valid passport and visa;

1.3.2 Completed *Visa Application Form* and 1 piece of recently taken 2-inch half-length full face color photo without hat;

1.3.3 Original of *Registration Form of Temporary Residence of Foreigners in Shanghai* shall be submitted for verification and a copy shall be submitted as well;

1.3.4 *Application Form for International Students* issued by university with valid period of visa specified on it;

1.3.5 In case of any of the following situations, original of health certificate shall be submitted as well: 1. Reapplication for residence permit 3 months after the expiration of previous residence permit; 2. The applicant was under 18 during previous application for residence permit, but now aged 18 and above.

# Mailing Address

## 1.1 Mailing address of the university

1200 Cailun Road, Pudong New Area, Shanghai, China

Postcode: 201203

Telephone operator of the university: 86-21-51322222

## 1.2 Address of international student apartment

Room \*\*\*, No.\* Building \*, 280 Huatuo Road, Pudong New Area,  
Shanghai, China

Postcode: 201203

Phone number of apartment office: 86-21-50808172

Room \*\*\*, Student Apartment of Shanghai University of Traditional  
Chinese Medicine, 650 South Wanping Road, Xuhui District,  
Shanghai, China

Postcode: 200032

# Transportation Guide

1.1 From university to Zhangjiang High-Tech Park Station of Subway Line 2

1.1.1 From west gate of the university (intersection of Huatuo Road)  
Take Pudong No.14, Pudong No.22, Pudong No.25, Pudong No.70, Daqiao No.6, No.161 and No.188 bus at Keyuan Road and Huatuo Road, and get off the bus at Zhangjiang High-Tech Park Stop.

1.1.2 From the main entrance of the university (intersection of Cailun Road)

Take Pudong No.14 bus and Zhangjiang No.1 tram, and get off at Zhangjiang High-Tech Park Stop.

1.2 From the university to different affiliated hospitals

1.2.1 To Eastern Branch of Shuguang Hospital (528 Zhangheng Road, Pudong New Area)

Take Pudong No.14 bus from the main entrance of university and get off the bus at Eastern Branch of Shuguang Hospital; take Pudong No.14, Pudong No.70, No.161 and No.188 bus at Keyuan Road and Huatuo Road from west gate of university, and get off the bus at Eastern Branch of Shuguang Hospital; or walk along Keyuan Road to the south, and turn left at Zhangheng Road.

1.2.2 To Western Branch of Shuguang Hospital (185 Pu'an Road, Huangpu District)

Take Subway Line 2 and transfer to Subway Line 1 at People's Square Station, get off at South Huangpi Road Station and walk out of Exit No.2, walk along Middle Huaihai Road towards Puan Road,



and turn right at Puan Road.

1.2.3 To Longhua Hospital (725 South Wanping Road, Xuhui District)

Take Subway Line 2 and transfer to Subway Line 4 at Century Avenue Station, get off at Dongan Road Station (or take Subway Line 2 and transfer to Subway Line 7 at Longyang Road Station, and get off at Dongan Road Station), walk out of Exit No.2, walk along Lingling Road to the west towards South Yuanping Road until you see Longhua Hospital.

You can also take Daqiao Line 6 bus at Keyuan Road and Huatuo Road, and get off the bus at South Zhongshan Road(No.2 ) and South Wanping Road.

1.2.4 To Yueyang Hospital (110 Ganhe Road, Hongkou District)

Take Subway Line 2 and transfer to Subway Line 4 at Century Avenue, get off at Baoshan Road Station and go down the stairs, transfer to Subway Line 3 on the opposite platform and get off at Dabaishu Station, walk out of Exit No.1, walk along East Wenshui Road to the east to the intersection of North Zhongshan (No.1) Road, then walk along Zhongshan North First Road towards Ganhe Road, turn right at Ganhe Road and you will get there.

1.2.5 To Municipal Hospital of Traditional Chinese Medicine (274 Zhijiang Middle Road, Jingan District)

Take Subway Line 2 and transfer to Subway Line 8 at People's Square, get off at Tibet North Road Station and walk out of Exit No.3, walk along Zhiyuan Road to the south to Middle Zhijiang Road, turn left at Middle Zhijiang Road and you will get there.

1.2.6 To Central Hospital of Putuo District (164 Lanxi Road, Putuo

District)

Take Subway Line 2 and transfer to Subway Line 11 at Jiangsu Road Station, get off at Fengqiao Road Station and walk out of Exit No.3, walk along Fengqiao Road and turn right at North Meiling Road, go ahead and it takes about 5 minute walk to get there.

### 1.3 From university to airports and train stations

#### 1.3.1 To Pudong International Airport (PVG)

Take Subway Line 2 and get off at Guanglan Road Station, then transfer to Subway Line 2 to the direction of Pudong International Airport on the opposite platform, get off at the last station.

#### 1.3.2 To Hongqiao International Airport (SHA)

Take Subway Line 2 and get off at Terminal 2 of Hongqiao International Airport.

#### 1.3.3 To Shanghai Railway Station

Take Subway Line 2 and transfer to Subway Line 1 at People's Square Station, and then get off at Shanghai Railway Station.

#### 1.3.4 To Shanghai South Railway Station

Take Subway Line 2 and transfer to Subway Line 1 at People's Square Station, and then get off at Shanghai South Railway Station.

#### 1.3.5 To Shanghai Hongqiao Railway Station

Take Subway Line 2 and get off at Hongqiao Railway Station.

### 1.4 From university to nearby large supermarkets

#### 1.4.1 To Auchan supermarket

Turn left at the school gate on Jinke Road, and it's about 1.2 km walk.

#### 1.4.2 To Zhangjiang Carrefour supermarket

Take Pudong No.14 bus (to the direction of Yijiang Community) and

get off at the last stop, walk along Yijiang Road to the east and turn left at Zhangdong Road, walk along Zhangdong Road to Gaoke Middle Road, turn right and go ahead you will get there.

#### 1.4.3 To Metro supermarket

Take Subway Line 2 and get off at Longyang Road, or take Daqiao Line 6 and get off at Longyang Road Stop.

#### 1.5 From university to banks

##### 1.5.1 To different banks in Zhangjiang Town

Take Pudong No.14 bus and get off at Nonggongshang Stop.

##### 1.5.2 To different banks on Keyuan Road

Take Daqiao Line 6 and get off the bus at GuoShoujing Road and Keyuan Road Stop.

#### 1.6 From university to Zhangjiang Community Affairs Acceptance Service Center (No. 2329 Zhongke Road)

Take No.188 bus and get off at Zhangjiang Road and Middle Huaxia Road Stop.

#### 1.7 From university to Exit and Entry Administration Bureau of Shanghai Public Security Sub-bureau (1500 Minsheng Road)

Take Subway Line 2 and get off at Shanghai Science and Technology Museum Station, walk out of Exit No.3, walk along Yingchun Road to Minsheng Road and you will get there.

#### 1.8 From university to Zhangjiang Exit and Entry Administration Service Hall of Pudong Public Security Sub-bureau (Second Floor, Building No.1, Lane 999, Huanke Road)

Take Metro Line 13 to Xuelin Road Station, or Bus Pudong No. 58 to Gebaini Road and Zhongke Road, or Bus Nanchuan Line to Gebaini Road and Middle Huaxia Road.

1.9 From university to Shanghai International Travel Healthcare Center (physical examination)

Take Subway Line 2 and transfer to Subway Line 10 at Nanjing East Road Station, get off at Shanghai Zoo Station, take a taxi or walk. The address is 15 Jinbang Road.

1.10 From university to Shanghai International Travel Healthcare Center, Pudong Branch (physical examination)

Take Zhangjiang No.1 tram to Ziwei Road and Gaosi Road, then transfer to Shenchuan Line to Mingyue Road and Jinqiao Road . The address is 2090, Jinqiao Road, Pudong New Area.

## Service Information

Category	Name	Address	Tel/Web
<b>Residence permit</b>	Exit-Entry Administration Bureau of Shanghai Public Security Bureau	1500 Minsheng Road	68541199
	Zhangjiang Exit and Entry Administration Service Hall of Pudong Public Security Sub-Bureau	Building No.1, Lane 999, Huanke Road	22047600
	Exit and Entry Administration Office of Changning Public Security Sub-Bureau	788 Gubei Road	62193808
	Exit and Entry Administration Service Hall of Putuo Public Security Sub-Bureau	1913 Daduhe Road	52809966
<b>Physical examination</b>	Shanghai International Travel Healthcare Center	15 Jinbang Road	<a href="http://sithc.chinaport-sh.com.cn">http://sithc.chinaport-sh.com.cn</a>

	Shanghai International Travel Healthcare Center (Pudong Branch)	2090, Jinqiao Road	
<b>Supermarket</b>	Auchan	B1, 3057 Jinke Road (near Jinke Road Subway Station)	51970288
<b>Bank</b>	Bank of China BOC	First Floor, Building No.3, 88 Keyuan Road 741 Zhangjiang Road (near Ziwei Road)	95566 <a href="http://www.boc.cn">www.boc.cn</a>
	Industrial and Commercial Bank of China ICBC	201 Keyuan Road 639 Zhangjiang Road (near	95588 <a href="http://www.icbc.com.cn">www.icbc.com.cn</a>

		Jianzhong Road)	
	China Construction Bank CCB	220 Keyuan Road (near GuoShoujing Road) 3042 Chuanbei Highway (near Zhangjiang Road)	95533 www.ccb.com
	Agricultural Bank of China ABC	185 Zhangjiang Road	95599 www.abchina.com
Post office	Chunxiao Road Branch Post Office	470 Chunxiao Road (near Keyuan Road)	50275631
	Zhangjiang Branch Post Office	2970 Chuanbei Highway,	58551273

		Zhangjiang Town	
<b>Hospital</b>	Eastern Branch of Shuguang Hospital	528 Zhangheng Road (near Keyuan Road)	20256666
<b>Flight information</b>	96990 www.shanghaiairport.com		
<b>Taxi</b>	<b>Dazhong: 96822      Dazhong Mover: 96811</b> <b>Qiangsheng: 62580000      Jin Jiang: 96961Haibo: 96933</b>		
<b>ATM</b>	Entrance of Administration Center of the university, beside Education Supermarket at west gate of the university (ICBC)		
<b>Other</b>	<b>Police: 110      Fire reporting: 119      Emergency medical aid: 120</b>  <b>Telephone operator of the university: 51322222</b>		



## Exit and Entry Authorities in Pudong New Area

Unit	Address of the unit	Address of reception	Opening hours
Exit-Entry Administration Bureau of Shanghai	1500 Minsheng Road, Pudong New Area	1500 Minsheng Road, Pudong New Area (28951900)	Monday to Saturday 9:00-17:00
Branches of Exit and Entry Administration Bureau of Pudong	Zhangjiang Branch	Second Floor, Building No.1, Lane 999, Huanke Road, Pudong New Area	Monday to Saturday 9:00-17:00
	Free Trade Zone Branch	38 Rijing Road, Waigaoqiao Free Trade Zone	Monday to Saturday 9:00-17:00
	Lingang Branch	First Floor, Main Building, 99, Huanhu West First Road, Nanhui New City (within Service Center of Shanghai Lingang Talent Innovation and Entrepreneurship Park)	Every Wednesday 9:00-11:30, 13:00-16:30

### Notes:

1. Zhangjiang Branch of exit and entry authority can process relatively simple exit and entry related affairs, and it's quite near to our university. The address is Second Floor, Building No.1, Lane 999, Huanke Road, Pudong New Area, and you can take Metro Line 13 to Xuelin Road Station, or Bus Pudong No. 58 to Gebaini Road and Zhongke Road, or Bus Nanchuan Line to Gebaini Road and Middle

Huaxia Road. Opening hours: Monday to Saturday 9:00 - 17:00, and the time to get exit-entry permit book through on-site self-service system: Monday to Friday 9:00-16:00.

2. Please access to ‘Online Platform for Government Affairs of Exit-Entry Administration Bureau of Shanghai Public Security Bureau’ at [crj.police.sh.cn](http://crj.police.sh.cn) for updates of above mentioned information.

## Application of Registration of Temporary Residence

Unit	Address	Opening hours
Zhangjiang Community Service Center	2329 Zhongke Road, Pudong New Area	Monday to Friday 8:30-16:30 Weekends and Holiday 8:30-11:30
Police Substation of Zhangjiang	39, Zhangjiang Road, Pudong New Area	Monday to Friday 8:30-11:30 13:30-16:30
Police Substation of Fenglin Road, Xuhui District	10, Alley 1975, Xietu Road, Xuhui District	Monday to Friday 8:30-11:00 13:00-17:00

## Contact Methods of Some of the Offices of the University and the College

Department	Address	Phone number of office	Working hours
Duty Room of entire university	Office 122 of Administration Center of the university	51322021	Monday to Friday 16:30-8:00 Weekends and holidays 24 hours
Security Office of the university	Office 102 of Administration Center of the university	51322005 51322006	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30
Student Affairs and Development Center	Intersection of Huatu Road and Keyuan Road	51323165 51323111 (campus card)	Monday to Friday 8:00-16:30

Comprehensive Office	Room 202 of International Cooperation Center	51322275	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30
Office of International Students	Room 112 of International Cooperation Center	51322271 51322272	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30
Traditional Chinese Medicine Teaching Center	Room 206 of International Cooperation Center	51322268	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30
Admission and Brand Management & Promotion Center	Room 230 of International Cooperation Center	51322255	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30
Chinese Language Teaching Center	Room 307 of International Cooperation Center	51322521	Monday to Friday 8:00 - 11: 30 13:30 - 16: 30

# Contact Us (WeChat)



上海中医药大学  
官方微信



中医青年  
共青团上海中医药大学委员会  
官方微信



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