



2017 Admission Brochure

Shanghai University of Traditional Chinese Medicine Master Degree Program for International Students

1. Enrollment Majors

There are two models for the Master Degree program in Shanghai University of Traditional Chinese Medicine (SHUTCM): full time and part time. The Part-time Master Degree Programs are available only for the student of collaborative school with International Education College, SHUTCM. Generally, most of the courses are taught in Chinese. Some courses can be taught in English or Japanese¹. The Full-time Master Degree Program taught in English is available only for the student who has no TCM background.

For detailed information of the enrollment majors, please see the *Catalog for English Master Degree Program at Shanghai University of Traditional Chinese Medicine (SHUTCM)* (Attachment 1). Applicants can choose tutors listed in the aforementioned Catalog or get more information from “*Shanghai University of Traditional Chinese Medicine Tutor Catalog*” at <http://lib.shutcm.edu.cn/daoshi/>. Applicants are required to contact tutors in the related major and orientation and to submit the *Tutor's Consent Form to Accept International Students for Master Degree Program* (Attachment 2), along with the application materials. If applicants have no specific orientation, a tutor can be recommended by the University.

2. Length of Schooling

The length of Schooling is 3 years, and can be extended to 5 years in maximum.

3. Eligibility for Application

- Healthy foreign nationals
- A bachelor or higher degree
- Under 45 years of age
- Applicants for programs taught in Chinese must score at least 180 points in HSK Level V exam. There are no minimal Chinese language requirements for those who apply for programs taught in English or Japanese. Non-native English speakers must score at least 90 points in TOEFL exam or 6.5 points in IELTS exam for the programs taught in English.
- Applicants without TCM background are expected to have certain ability of self-study and research.

4. Application Materials

¹ However, to ensure efficient use of institutional resources, the University has established a policy on minimum class size: 5 students for full-time master degree programs that are taught in English or Japanese.



- Download and fill in the *Application Form for International Students to Study Master Degree Program at Shanghai University of Traditional Chinese Medicine* (Attachment 3).
- Download and ask the tutor to fill in the *Consent Form to Accept International Students for Master Degree Program*. (Attachment 2).
- A copy of the passport.
- Two ID photos (35*53mm) took within 6 months. (One for application form and one for interview notice).
- Photocopy of the highest degree certificate; studying certificate for undergraduate student and copy of the academic degree upon admission; those who completed undergraduate study or are studying in overseas colleges should submit additional notarial certificate. Certificates in other languages need to be translated into Chinese or English, coupled with a notarial certificate of the translation.
- Copy or notarial certificate of transcripts for undergraduate (or higher) education. Transcripts in other languages need to be translated into Chinese or English, coupled with a notarial certificate of the translation.
- Copy of the HSK, TOEFL or IELTS examination results. (Applicants for Chinese-taught Master degree program don't need to submit HSK if he or she had finished secondary and (or) tertiary education in Chinese; applicants for English-taught Master degree program don't need to submit TOEFL or IELTS examination results if they are native speakers.)
- Applicants for full-time Master degree program need to submit a *Confidential Recommendation Form* supplied by an associate professor or higher professional title (see *Application Form for International Students to Study Master Degree Program at Shanghai University of Traditional Chinese Medicine*) (Attachment 3). Applicants for part-time Master degree program need to submit two *Confidential Recommendation Forms* (see the above-mentioned *Application Form*). The *Confidential Recommendation Form* can be filled in Chinese or English.
- Academic papers or achievements (if you have).
- Payment proof of the application fee (1,700 RMB)
- The aforementioned materials need to be delivered or sent by the applicant or someone else entrusted in person to the Admission Office, International Education College, Shanghai University of Traditional Chinese Medicine (See Item 14 for details) before the application deadline. Please mark '***Application materials for Master Degree Program***' on your envelop. The application will not be processed if the materials are incomplete or sent by email. If necessary, applicants may need to submit supplementary materials. The application materials will not be returned regardless of the final result of application.
- Please bring original copies of relevant materials for registration. The University reserves the right to dismiss students whose original copies are not consistent with application materials.
- Given any following condition, application fees are not refunded:
 - Rejected applications due to incomplete documents
 - Disqualified applications



- Applicants quit interviews or entrance examinations
- Students quit registrations
- Online applications are required. Above application documents must be uploaded onto the website <http://iec.shutcm.edu.cn/onlineapply.html>

5. Application Period

Dec.15th, 2016—Mar.15th 2017(Working Days only)

6. The Entrance Qualification Verification and Interview

The application qualification needs to be verified by the University. Upon verification, the applicants shall proceed with the interview. The entrance interview for Master degree program can be done face-to-face, by telephone or online. (Applicants based in Asian areas are required to attend on-site interviews. Exceptions can only be made by work or health reasons. Applicants are expected to submit written request and certificates for other options.) Applicants need to fill in the *Intent to Interview Form for International Students Who Study Master Degree Program at Shanghai University of Traditional Chinese Medicine*. The Interview Notice will be sent by the Admission Office, International Education College, Shanghai University of Traditional Chinese Medicine.

7. Enrollment

The final enrollment will be based on application materials, interview results and comprehensive evaluation by tutors. Requests for changing mentors will not be accepted after enrollments. The *Admission Notice* and the *JW202 Form* will be sent to applicants in middle of June, 2017.

8. Beginning of school

September, 2017 (Please see the date on *Admission Notice* and *Pre-arrival Guide for New International Students*)

9. Registration

Students who are accepted shall apply student visa (X1 visa) to Chinese embassy/consulate in your home countries with your passport, *Admission Notice* and *JW 202 Form*. Upon visa approval, please register on the designated time specified in *Admission Notice*. Students who only submitted school attendance certificate shall then supply the original or copy of the academic degree; otherwise, the qualification for matriculation will be cancelled. Students who are accepted by the university should be presented and register according to the date of the beginning of the 1st semester in academic year 2016. If the students cannot come and register on time, he or she should ask for permit from the university. Otherwise, his or her qualification of admission will be cancelled.

10. Fee

- Tuition



Full-time master degree program taught in Chinese: 34000RMB per year;
Part-time master degree program taught in Chinese: 51000RMB per year;
Full-time master degree program taught in English/Japanese: 51000RMB per year;
Part-time master degree program taught in English/Japanese: 60000RMB per year;
Tuition fee covers lectures, clinical internship, tutor instruction and thesis review. Expenditures for teaching materials, books, accommodation, medical insurance are not covered. For postgraduate students enrolled under cooperation agreement, the content of the agreement shall prevail.

- **Accommodation**

Live on campus: Single room in university dormitory: 1,200-1,600 RMB/month;
Standard Double room (for 2 students): 700-800 RMB/month;
Non-Standard Double room: (for 2 students): 200-300 RMB/person/month
Live off-campus: Students can live off-campus upon approval by the University and pay on your own.

(The accommodation fee may fluctuate)

Students will be noticed about the results in middle July.

- Application fee (including examination fee): 1,700 RMB.

11. Scholarship and Student Assistance Fund

- **Chinese Government Scholarship**

The tuition, medical insurance, on-campus accommodation and living expense shall be delivered according to the Regulations on Management of Chinese Government Scholarship by International Cooperation and Exchange Department, Ministry of Education. For Pre-Admission Notice, please contact the Admission Office, International Education College (see clause 14 for 'Contact Us'). Admitted applicants will be assigned to mentors by the decision of school. Applicants must go through complete applying procedures (online application-paying application fee-evaluation) if they intend to choose mentors. For more information, please visit:

<http://www.csc.edu.cn/Laihua/scholarshipen.aspx>

- **Shanghai Municipal Government Scholarship for international students**

Shanghai Municipal Government Scholarship for international students shall be delivered according to relevant documents including *Trial Regulations on Management of Shanghai Municipal Government Scholarship for International Students*. Applicants must also complete the online application on Study-in-Shanghai besides applying on the school website. Application fee only needs to be paid once. For more information, please visit:

http://www.study-shanghai.org/controller.asp?action=SignUp_3_en

- **SHUTCM International Postgraduate Students Discipline Scholarship and**



Assistance Fund

Shanghai University of Traditional Chinese Medicine Postgraduate Students Discipline Scholarship and Assistance Fund is established by SHUTCM. For more information, please see *Implementing Regulations on Management of Student Assistance Fund for International Postgraduate Students* (Attachment 4)

● Degree Assistance Fund for SHUTCM International Postgraduate Students

Degree Assistance Fund for SHUTCM International Postgraduate is established by SHUTCM. For detailed information, please see *Implementing Regulations on Management of Student Degree Assistance Fund for International Postgraduate Students* (Attachment 5).

12. Curricula

Please see *Shanghai University of Traditional Chinese Medicine 2017 Instructive Teaching Plan for International Master Degree Students (Full-Time)* (Attachment 7)

13. Academic degree and diploma

A diploma of postgraduate (Master Degree) graduation shall be awarded to students who have successfully completed all degree courses, written the academic dissertation and passed the Q&A session by the University Academic Degree Evaluation Committee according to the *Regulations of the People's Republic of China on Academic Degrees*.

14. Contact Us

To deliver application documents:

Venue for Application: Admission Office, International Education College, Shanghai University of Traditional Chinese Medicine

Address: Room 230, International Cooperation and Exchange Center, 1200 Cailun Road, Pudong New Area, Shanghai, 201203

Telephone: (86 21)51322255 **Fax:** (86 21)51322255

Email Address: iec.admissions@shutcm.edu.cn

Bank Account Information:

Account Name: Shanghai University of Traditional Chinese Medicine

Bank Name: Industrial and Commercial Bank of China, Dong'an Road Branch

Bank Address: № 520, Wan Pin Nan Road, Shanghai, China, 200032

Account №: 1001239109004636961

Swift Code: ICBKCNBJSHI

Shanghai University of Traditional Chinese Medicine

October, 2016

Attachments: (Please go to iec.shutcm.edu.cn to download)

1. Catalog for English-taught Master Degree Program at Shanghai University of Traditional



Chinese Medicine

2. Consent Form to Accept International Students for Master Degree Program
3. Application Form for International Students to Study Master Degree Program at Shanghai University of Traditional Chinese Medicine
4. Implementing Regulations on Management of Discipline Scholarship and Assistance Fund for International Postgraduate Students
5. Implementing Regulations on Management of Student Degree Assistance Fund for International Postgraduate Students
6. SHUTCM Student Degree Assistance Fund Application Form for International Postgraduate Students (2017)
7. Shanghai University of Traditional Chinese Medicine 2017 Instructive Teaching Plan for International Master Degree Students (Full-Time)